

June 15, 2015

Staples High School

WESTPORT BOARD OF EDUCATION

***AGENDA**

(Agenda Subject to Modification in Accordance with Law)

PUBLIC SESSION/PLEDGE OF ALLEGIANCE:

7:00 p.m., Staples High School, Cafeteria B (Room 301)

RECOGNITION: 7:00 p.m.

- Recognition of Retirees, Westport Public Schools Staff, June 2015
- Recognition of PTA Co-Presidents, 2014-15 School Year

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

MINUTES: May 26, 2015, June 1 and 2, 2015

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

PROGRESS REPORTS:

1. Implementation of Fifth Domain in Westport 2025 Lens (Encl.) Mr. D'Amico
Ms. Droller
2. Collaborative Efforts with Town of Westport: (Encl.) Mr. Longo
7/1/2014-6/15/2015 Dr. Landon

DISCUSSION/ACTION:

1. Approval: Policy P6161.13, Permanent Art Collection (Encl.) Dr. Landon
2. Board of Education Goals/Objectives/Action Plans (Encl.) Dr. Landon
3. Acceptance of Gifts (Encl.) Dr. Landon
4. Transfers of Funds: 2014-15 Board of Education Budget (Encl.) Mr. Longo
Dr. Landon
5. Approval of Monthly Health and Medical Insurance Report (Encl.) Mr. Longo

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on cable TV on channel 78; AT&T channel 99 and by video stream @www.westport.k12.ct.us

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.



Julie Droller
Director, Elementary Education
James D'Amico
Director, Secondary Education
Telephone: 203-341-1009

TO: ELLIOTT LANDON
FROM: JAMES D'AMICO AND JULIE DROLLER
SUBJECT: UPDATE ON WESTPORT 2025 5TH DOMAIN
DATE: JUNE 15, 2015

One of our most exciting projects this year was the development of a vision for a 5th Domain for the Westport 2025 Lens to articulate student outcomes related to civic, social and ethical expectations.

Last fall, informational breakfast presentations were held at each of our eight schools, to provide teachers and administrators with a conceptual overview of the Westport 2025 5th Domain and solicit teacher participation on a 5th Domain "Research and Development Team."

At our first committee meeting, we asked our 36-member group what interested them in this work, and what they hoped to see as a result of adding a 5th Domain to the Westport 2025 lens. We captured their thinking, identified some common themes and outcomes, and established a Schoology page to share resources and facilitate communication among team members.

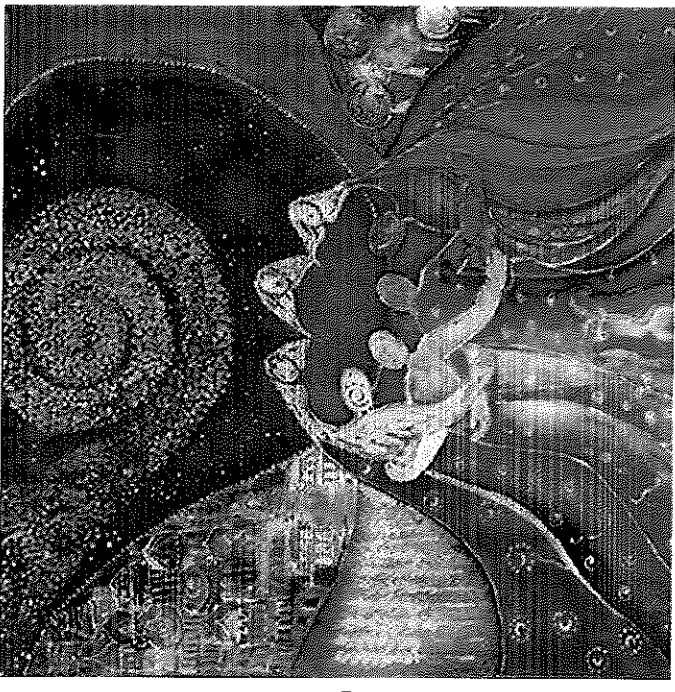
At subsequent meetings, we worked with Deb Sawch and Alison Villanueva, our partners from Teachers College, Columbia University, who grounded our team in research, provided a global perspective, shared frameworks and examples, and helped arrange site visits to model schools.

The team established subcommittees to focus on three areas: external school outreach, internal "audits", and the articulation of the 5th Domain capacities. Teachers on the outreach committee visited Riverdale Country and Horace Mann schools in New York City, and spent time with administrators, teachers and students across grade levels. The internal audit team gathered evidence of character work at each level, and concluded that there is a very strong foundation already in place. However, a more systemic approach with revisions to our curriculum and instructional practices is a critical next step, which will require professional development and methods to measure the impact on our students.

On March 25th, we held our Community Conversation at Staples High School, to inform parents and community members about this initiative, and solicit stakeholder input to shape our framework and goals. These include embedding global citizenship and ethical thinking as a foundation for teaching, learning and living.

During our final meeting of the year, sub-committees shared their work with the entire group, discussed summer reading and professional learning opportunities, and established a timeline for 2015-2016. The coordination of related improvement efforts across the district - such as the language of learning, resiliency training and mindfulness strategies - will be strategically embedded in the 5th Domain. The committee determined that moving forward, we will refer to this student skill set as the Westport 2025 "Character Capacities." The continuation of this initiative will be at the forefront of our priorities for next year.

Fifth Domain of the Westport 2025 Lens Development Update

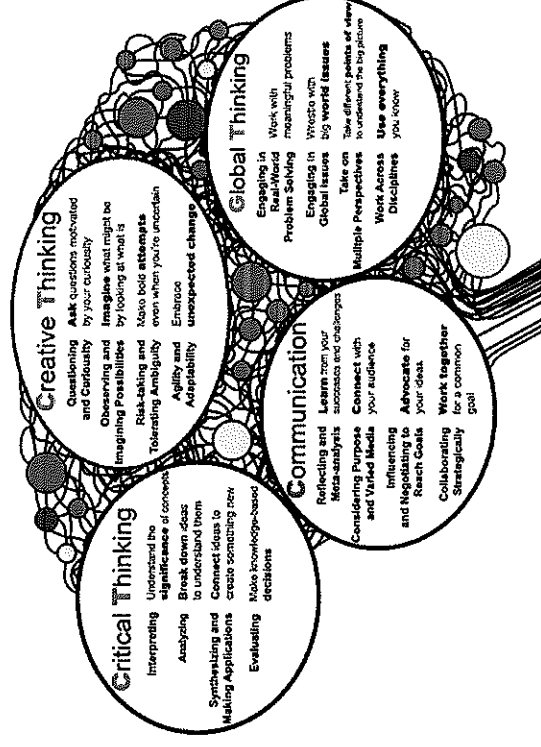


James D'Amico and Julie Droller

June 15, 2015

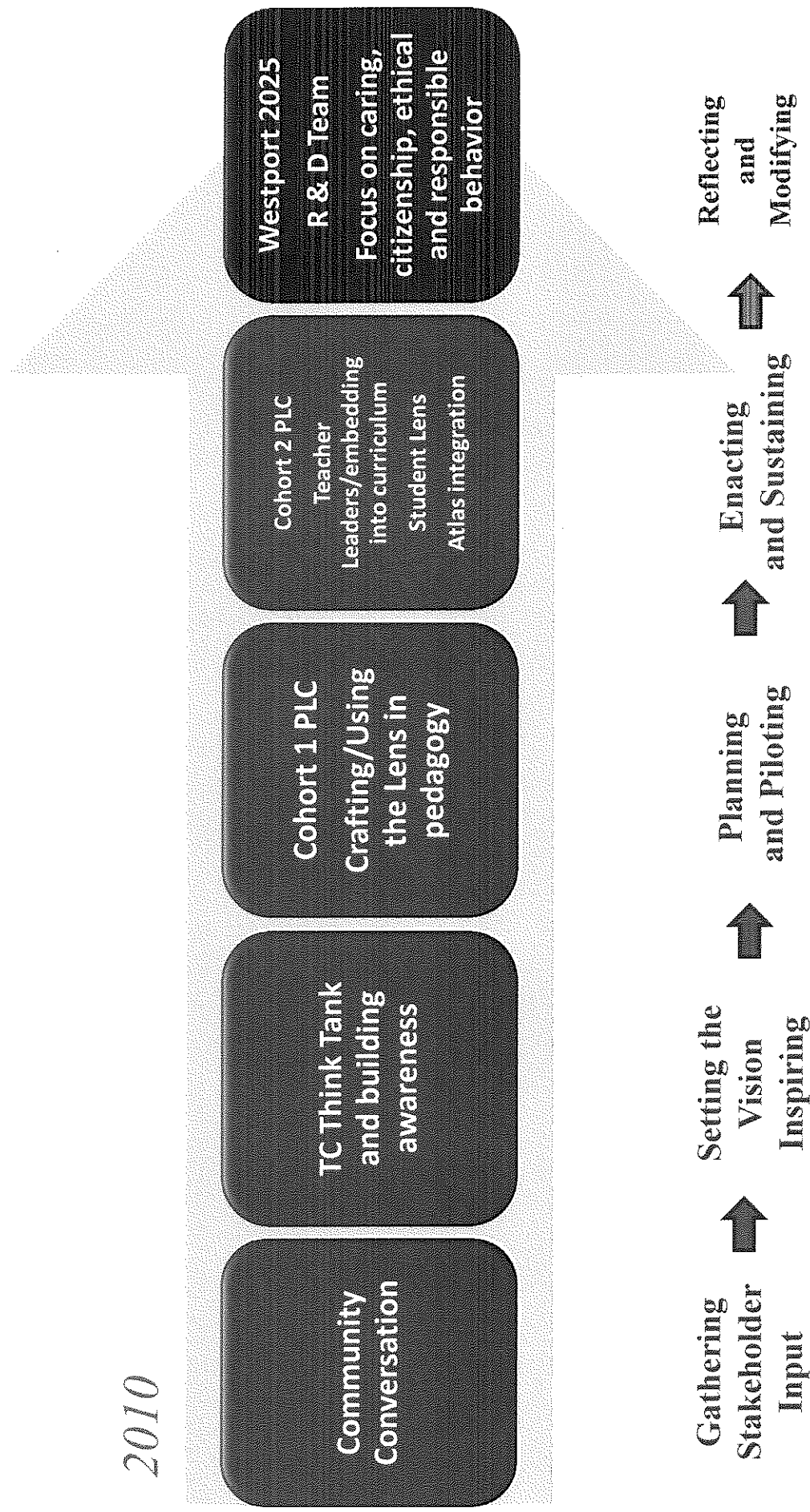
Westport 2025 Lens

- Foundation of our work with students
- Has provided basis for progress to this point
- The next area of development: ethics, character, social and self-awareness

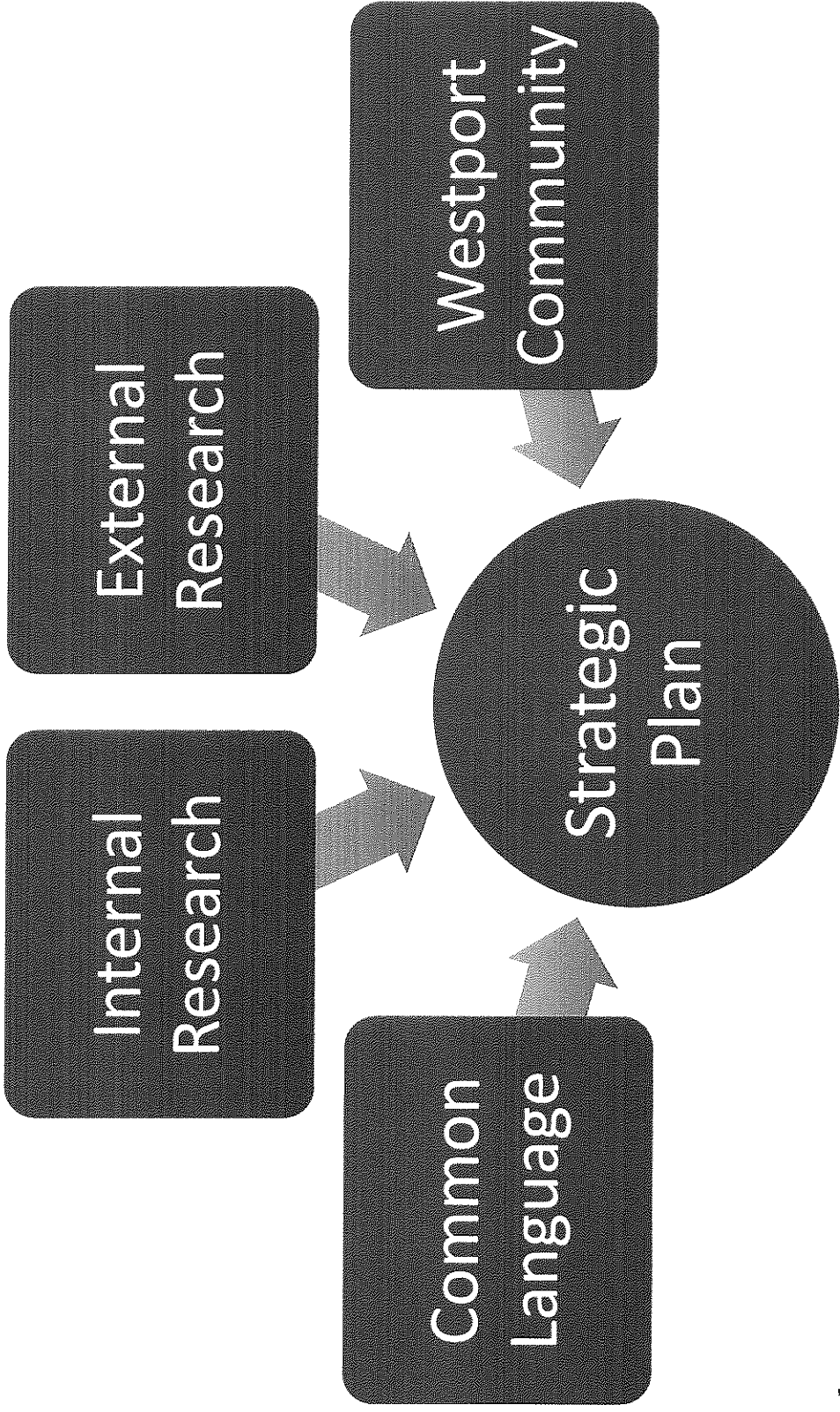


Character as integral to Westport's Theory of Action: Enacting and Engaging with all Stakeholders

2010



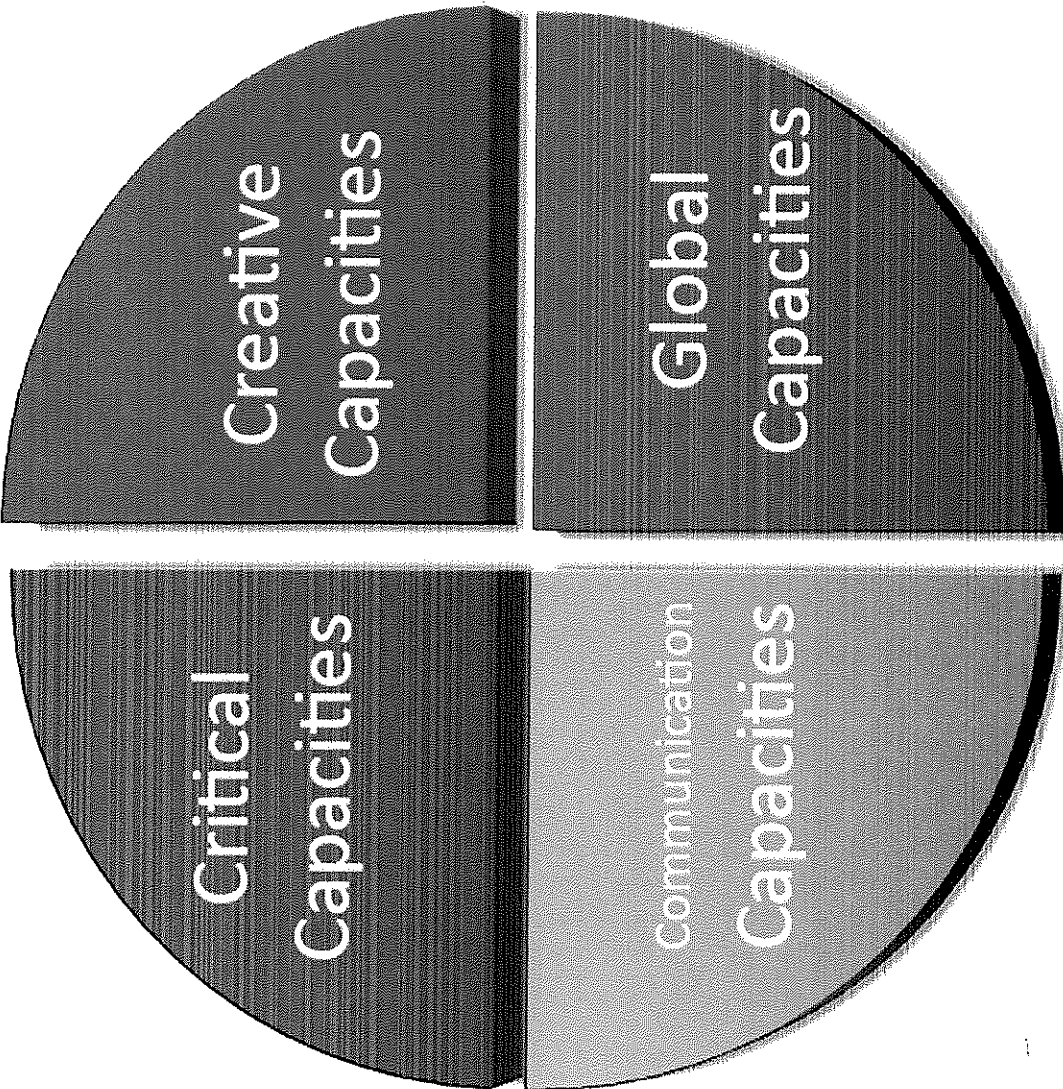
Westport 2025 Plan for Character Development



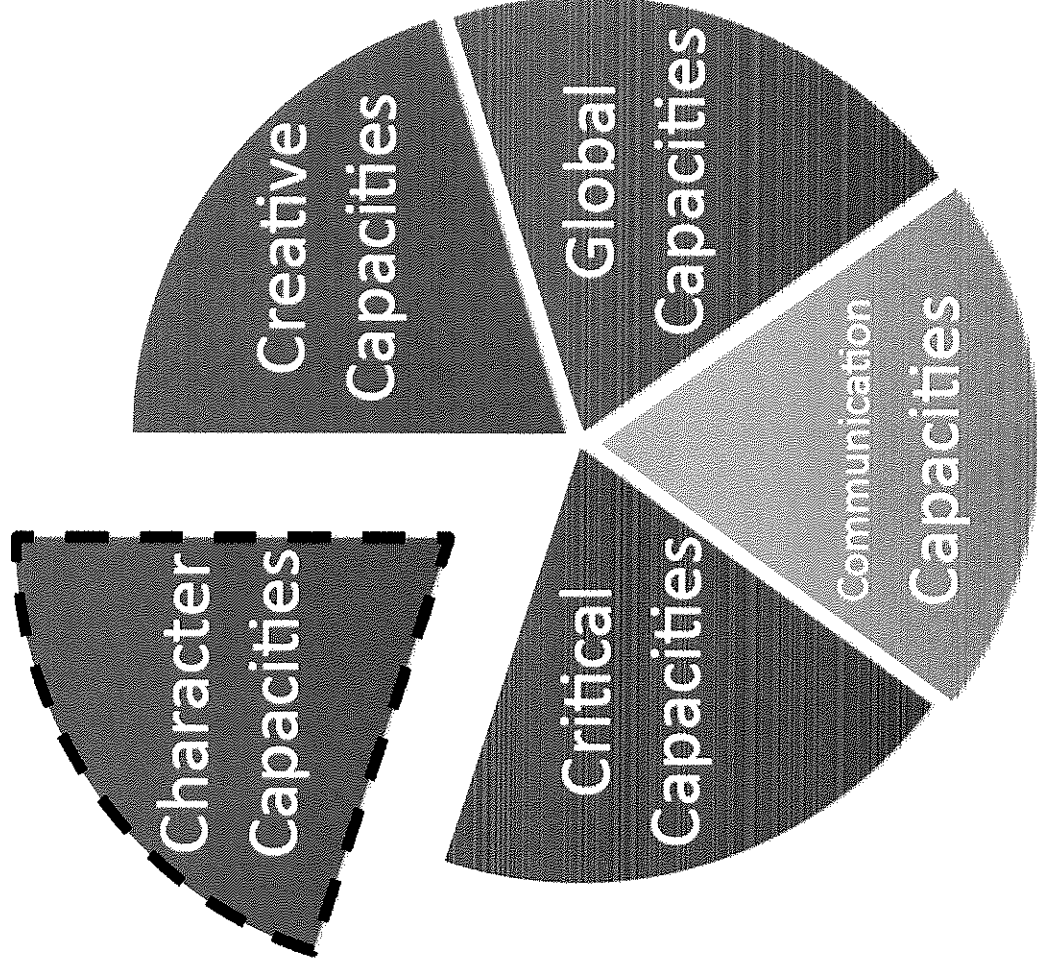
Progress in 2014 - 2015

- Breakfast presentations at each school
- 5th Domain Research & Design Team established
- R & D team work with SEI/Teachers College
 - ground themselves in research;
 - discuss & collaborate

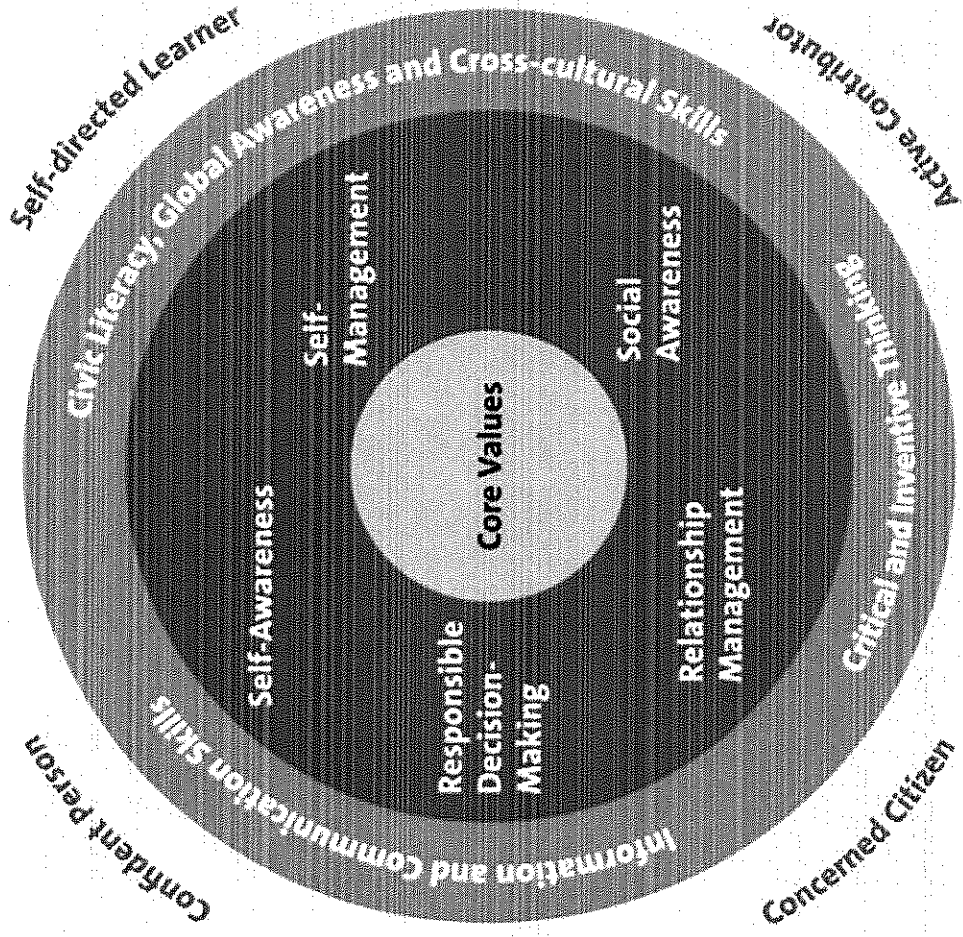
Westport 2025 Lens



Westport 2025 Lens 2.0



Singapore 21st Century Competencies Framework



Progress in 2014 - 2015

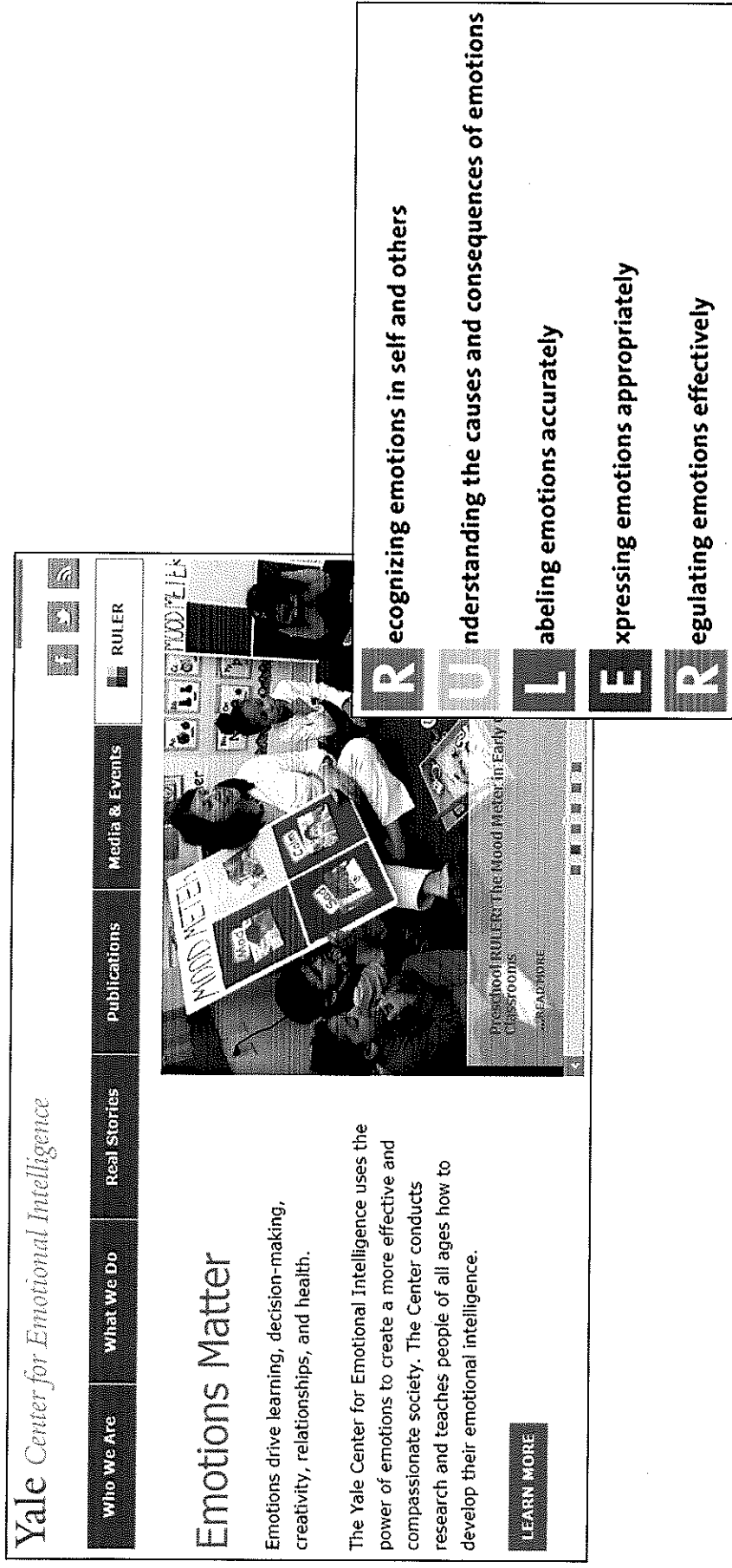
- 5th Domain sub-committees:
 - External
 - Internal
 - Framework
- Community Conversation
- Shared sub-committee work with administrators
- Revised K-5 Social Skills Curriculum

Planning for 2015 - 2016

- Student input
- Continue reading, researching
- Work collaboratively with Tri-State Consortium districts
- Complete framework
- Develop measurement tool

Planning for 2015-16

- Explore possible collaboration Yale Center for Emotional Intelligence



Yale Center for Emotional Intelligence

Who We Are | What We Do | Real Stories | Publications | Media & Events | RULER

Emotions Matter

Emotions drive learning, decision-making, creativity, relationships, and health.

The Yale Center for Emotional Intelligence uses the power of emotions to create a more effective and compassionate society. The Center conducts research and teaches people of all ages how to develop their emotional intelligence.

[LEARN MORE](#)

Recognizing emotions in self and others
Understanding the causes and consequences of emotions
Labeling emotions accurately
Expressing emotions appropriately
Regulating emotions effectively

Planning for 2015-16

- Coordination of similar efforts across the district
- Refer to our work moving forward as the Westport 2025 Character Capacities
 - *Not the 5th most important!*



Dear

Secretaries,
Thank you for
helping the school.
We love you. We
need you for the school.
Thank you for solving
our problems. Love,


Mrs. Byrne's
Kindergarten Class

WESTPORT PUBLIC SCHOOLS

ELIO LONGO, JR., MBA
Director of School Business Operations

110 MYRTLE AVENUE
WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1001
EMAIL: elongo@westport.k12.ct.us

To: Members of the Board of Education

From: Elio Longo, Jr. 

Subject: Update on Collaborative Efforts with Town of Westport (February 1, 2015 – June 15, 2015)

Date: June 10, 2015

The last report provided the Board for the period July 1, 2014 – January 31, 2015 enumerated the following collaborative efforts undertaken with the Town of Westport:

1. Voice Over Internet Protocol (VOIP)
2. Employment of Same Health Insurance Consultant (Lockton)
3. Multi-Digital Copier Equipment Lease
4. Purchase of Liability/Automotive/Property Insurance
5. Worker's Compensation Claims Review
6. Energy Performance Contracting
7. Electricity Supplier Contract
8. Phone line audit (SpyGlass)
9. Internal Audit of Select Board of Education Accounts (KHS HVAC, Continuing Ed)

For the above referenced period of February 1, 2015 - June 15, 2015, Energy Performance Contracting remains the primary collaboration. We are currently exploring a combined BOE/Town refuse collection contract with a sole private contractor. In the area of labor relations we are an active participant in the Town pension negotiations with the Westport Municipal Employees Union. The aforementioned should be added to the list.

WESTPORT PUBLIC SCHOOLS

ELLIOTT LANDON
Superintendent of Schools

110 MYRTLE AVENUE
WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1010
FAX: (203) 341-1029

To: Members of the Board of Education
From: Elliott Landon
Subject: Westport School Permanent Art Collection
Date: June 15, 2015

As noted at our meeting of June 1, over the past several months I have had the pleasure to interact with Kathie Bennewitz and Maija Krasts, the co-chairs of the Westport School Permanent Art Collection (WSPAC). Their knowledge of the collection and their commitment to growing and strengthening it has been an inspiration for me. Moving forward, under their direction and leadership, I feel confident that the Collection will expand and be of an even greater complement to our instructional programs throughout the school district in the years to come, Kindergarten through Grade 12.

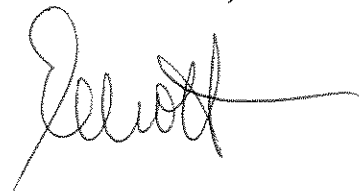
As WSPAC has evolved since its inception, much has changed in the art world and in our community. Initially, it was essential for the Westport Parent Teacher Association to be actively involved in the distribution of the Collection throughout the school system and its placement in critical locations in our individual schools. That involvement is no longer required and WSPAC can now grow and be an integral part of our instructional programs as an independent organization with a significant attachment to our school system.

As a result of the changes that have emerged over the years, it is essential that Board of Education Policy P 6161.13, Permanent Art Collection be modified to reflect these changes. The revisions to policy incorporate current terminology and practice and updates that reflect evolved practice as well as new topics (such as Rights and Reproductions). Several points have been reorganized for clarity, while the section concerned with "history and purpose" has been moved to the top. Included with this memorandum is a "tracking document" that demonstrates the changes made to the original Board of Education policy.

Ms. Bennewitz and Ms. Krasts were present at our meeting of June 1 to provide explanation and answer questions about the policy for the Board and the public present. The members of the Board engaged in discussion with Ms. Bennewitz and Ms. Krasts, but there were no suggestions made to modify the document presented. If the Board now wishes to adopt the proposed policy changes at the meeting of June 15, I have prepared a Resolution for Board approval.

ADMINISTRATIVE RECOMMENDATION

Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education approves modifications to Policy P6161.13, Permanent Art Collection, in accordance with the materials presented at the meeting of June 15, 2015.



Instruction

Permanent Art Collection

History and Purpose of the Collection

The Westport Schools Permanent Art Collection (WSPAC) is a sizable collection of original works of art acquired primarily through gifts, many given by the artists themselves. Some objects have been donated by heirs of artists, gallery owners or private collectors; several works were purchased with funds donated for the purpose of adding to the Collection, and some with the proceeds of insurance.

All donations to the Westport Schools' Permanent Art Collection, which was started in 1964/65 by Burt Chernow, a Westport Schools art teacher, were given with the understanding that the works would be displayed throughout the school system for the benefit of the children. The inventory and catalog of works in this Collection is on file in the Superintendent's office, and on a database on the Westport Public Schools server.

The Collection remains guided by the original vision for works of art to surround and be part of students' cultural education, as reflected in WSPAC's mission (2014):

WSPAC's purpose is to maximize the impact of its collection by using original works of art to inspire and educate Westport students, faculty and the community. We do this by increasing awareness and accessibility of the collection through developing and creating opportunities for programs and public display. WSPAC also cares for and curates this important collection to insure its growth for future generations.

The three goals of the Collection have remained essentially the same as they were at the inception of the program:

1. To distribute the art work throughout the schools so that students may experience art as an integral and important part of their environment.
2. To help all students develop appreciation for fine art through exposure to the vitality of original works of art.
3. To use original art as a tool to increase the effectiveness of teaching in the curriculum itself.

Ownership and Display

The Westport Board of Education is, has been, and shall continue to be the owner and possessor of all works in the Collection, and shall hold same for the benefit of the children enrolled in the Westport Public Schools. The Board of Education will continue to retain and maintain the Collection in support of the aforesated goals and will continue to display the work throughout the school district.

Instruction

Permanent Art Collection (continued)

In accordance with these goals, the Board shall not permit the removal of the entire collection or a substantial portion of the collection from the school system for permanent display elsewhere, nor shall it, for any purpose, divest the school system of the entire collection, or a substantial portion of it by selling or giving the collection to any other individual, group or agency.

The WSPAC Committee

The Collection will be curated and managed by a group of trained volunteers to be known as The WSPAC Committee. The Committee shall be comprised of, but not limited to, Westport school parents, town residents, the Town Curator, members of the Westport art community, professional artists, collectors and art history experts. In addition, if possible, the Committee should include one Westport educator serving on a voluntary basis. At least one member of the Committee should be a person knowledgeable about the art market and another about collection management and curatorial practices so as to be able to handle all aspects of curatorial, art handling, installation and collection management functions

Collection Management

The Collection will be managed by The WSPAC Committee which will include individuals who are qualified with respect to and interest, background and expertise in art so as to be able to handle the curatorial and collection management functions described in this policy and the following:

1. Maintaining an inventory of all artwork, by properly cataloging all objects and updating locations. The committee also maintains archives and research records pertaining to the objects and artists.
2. Rotating and displaying artwork among the various school locations and public spaces, and handling or coordinating fine art transportation. .
3. Keeping insurance appraisals up-to-date, with the aid and support of the Superintendent's Office as needed, so that Westport Public Schools can annually insure the artwork, and provide an annual report to the Superintendent and Board of Education.
4. Proper framing, conservation and storage of the Collection.
5. Stimulating interest in and access to the Collection for the purpose of education as well as cultivating donations of artwork and funds to care for and insure its growth.

Handling of Funds

All funds will be handled through the normal Board of Education procedures. Each year the Chairperson of The WSPAC Committee will account to the Superintendent for all funds donated to the Collection or allocated by the Board of Education.

Instruction

Permanent Art Collection (continued)

Accessioning and Deaccessioning

Procedures For Accessioning

The WSPAC Committee is to make recommendations on all accessions and deaccessions. Works may be added to the collection through donation or purchase.

Donation

The WSPAC Committee will review any work offered as a gift to the collection and the WSPAC Committee will make a recommendation as to whether the work ought to be accepted into the collection. If the work is recommended, the procedure for formal acceptance of the gift shall be in accordance with the Board's policy on gifts, grants and bequests.

Purchase

1. Any funds donated to the Board of Education for the purpose of managing and caring for the collection and/or purchasing art work will be subject to acceptance by the Board of Education through its regular procedures on gifts, grants and bequests.
2. Specific work to be purchased either with donated funds or funds acquired through other avenues will be selected by The WSPAC Committee. Board of Education approval is required for the purchase of any individual piece of art costing over \$2,000.

Procedures For Deaccessioning

It is understood that work once accepted will not be given away or sold unless the proceeds are used for the benefit of the collection.

Deaccessioning any work of art requires approval of the Board of Education upon recommendation of the Superintendent of Schools and The WSPAC Committee.

All monies from the proceeds of the sale of a work of art shall be used to purchase other work(s) or to manage and care for the collection.

Normally art work will be recommended for deaccession only if, in the opinion of the WSPAC Committee:

1. the work is not of a quality commensurate with the rest of the collection,
2. the work cannot safely or conveniently be displayed in the school system,
3. the condition of the work is such that it cannot be restored for display,
4. a work should be sold in order to use the proceeds to purchase a substitute work that will better enhance the collection.

Instruction

Permanent Art Collection (continued)

Loans

Short-Term

1. The loan of any individual work of art or portion of the collection for short-term exhibition elsewhere requires the approval of the Superintendent of Schools. Request for such loan should be made in writing by the borrower and state the location of the exhibit, the conditions of exhibit and venue and the length of time the work(s) will be loaned and exhibited.
2. Arrangements for the safe transport and return of the art work and for insurance coverage from the time it leaves the Westport School System until the time it is returned will be the responsibility of the borrower, and coordinated with the WSPAC Committee. .
3. The borrower must furnish the Superintendent or designee with evidence that the work or works being loaned are insured for an amount to be determined by The WSPAC Committee based upon the most recent appraisals available at the time of the loan.
4. Except under special circumstances approved by the Board of Education, work belonging to the Westport Public Schools shall not be used in an exhibit to which admission is charged unless for the benefit of the Collection and the Westport Schools.

Long-Term

Art work(s) may be placed on display on a long-term basis in Town-owned buildings open to the public or in another appropriate location open to the public within the Town of Westport. All other long-term loans of art works to other public spaces are subject to the approval of the Superintendent of Schools.

Rights and Reproductions

Art works belonging to the Westport Public Schools may be reproduced in print and online scholarly catalogs and school and WSPAC publications at the recommendation of the WSPAC Committee. Permissions will be for North American, NON-exclusive, one-time print only rights, and, if granted, applicants shall be subject to contracted conditions and payment of all applicable fees, which are collected for the benefit of the Collection and the Westport Schools.

Policy adopted:

WESTPORT PUBLIC SCHOOLS
Westport, Connecticut

Instruction

Permanent Art Collection

History and Purpose of the Collection

The Westport Schools Permanent Art Collection (WSPAC) is a sizable collection of original works of art acquired primarily through gifts, mostly given by the artists themselves. Some objects pieces have been donated by heirs of artists, gallery owners or private collectors; several works were purchased with funds donated for the purpose of adding to the collection, and some with the proceeds of insurance.

All donations to the Westport Schools' Permanent Art Collection, which was started in the late-1960's-1964/65 by Burt Chernow, a Westport Schools art teacher, were given with the understanding that the works would be displayed throughout the school system for the benefit of the children. The inventory and catalog of works in this collection is on file in the Superintendent's office, and on a database on the Westport Public Schools server.

The Collection remains guided by Chernow's original vision for works of art to surround and be part of students' cultural education, as reflected in its mission;

WSPAC's purpose is to maximize the impact of its collection by using original works of art to inspire and educate Westport students, faculty and the community. We do this by increasing awareness and accessibility of the collection through developing and creating opportunities for programs and public display. WSPAC also cares for and curates this important collection to insure its growth for future generations.

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Widow/Orphan control

The three goals of the collection have remained essentially the same as they were at the inception of the program:

1. To distribute the artwork throughout the schools so that students may experience art as an integral and important part of their environment.
2. To help all students develop appreciation for fine art through exposure to the vitality of original works of art.
3. To use original art as a tool to increase the effectiveness of teaching in the art-curriculum itself.

Ownership and Display

The Westport Board of Education is, has been, and shall continue to be the owner and possessor of all works in the collection, and shall hold same for the benefit of the children enrolled in the Westport Public Schools. The Board of Education will continue to retain and maintain the collection in support of the aforesated goals and will continue to display the work throughout the schools.

Comment [11]: We would like to make recommendations to you and the BOE in 2015/16 to update language and practice and specific categories highlighted here. For ex Ownership and Display, really should be Ownership with Display having its own heading. Its fine tuning.

In accordance with these goals, the Board shall not permit the removal of the entire collection or a substantial portion of the collection from the school system for permanent display elsewhere, nor shall it, for any purpose, divest the school system of the entire collection, or a substantial portion of it by selling or giving the collection to any other individual, group or agency.

P 6161.13(b)

Instruction

Permanent Art Collection (continued)

MaintenanceCollection Management

[Delete: The collection will be maintained by a group to be known as the Art Collection Curators, whose membership will be approved on an annual basis by the Board of Education. For as long as the arrangement is mutually agreeable to the Board of Education and the PTA Council, this group will be a permanent sub-committee of the PTA Council's Cultural Arts Committee. The curators will, include at least four members, including a Chairperson; members: will be recommended by the Cultural Arts Committee Chairperson in consultation with the PTA Council president. They will be selected from among persons who have shown an interest in the collection and who have some background in art. The PTA Council President will be an ex-officio member of this sub-committee. The functions of this sub-committee are the following:

1. Maintaining an inventory of all work.
2. Updating location lists and rotating art work among the various school system locations.
3. Keeping insurance appraisals up-to-date.
4. Framing and general maintenance of the collection.
5. Stimulating interest in the art collection for the purpose of generating donations of art works or funds for the acquisition of art and maintenance of the collection.

If, in the future, the PTA Council wishes to relinquish the responsibility or the Board of Education wishes to confer the responsibility on another group, the Board will designate another school-affiliated committee, similarly qualified with respect to interest, background and expertise in art, to handle the curatorial functions described in this policy.]

The collection will be ~~maintained~~ curated and managed by a group of committee members and volunteers to be known as The WSPAC Committee and will include individuals who are trained and/or qualified with respect to interest, background and expertise in art so as to be able to handle all aspects of the ~~curatorial functions~~ and collection management functions as ~~described~~ described in this policy and the following:

1. Maintaining an inventory of all artwork, by properly cataloging all objects and updating locations. The committee also maintains archives and research records pertaining to the objects and artists.
2. Rotating and displaying artwork among the various school locations and public spaces ~~rotating art work among the various school system locations.~~
3. Keeping insurance appraisals up-to-date, with the aid and support of the Superintendent's Office as needed, so that Westport Public Schools can annually insure the artwork and provide an annual report to the Superintendent and Board of Education.
4. Proper framing, conservation and storage and general maintenance ~~of the collection.~~
5. Stimulating interest in and access to the art collection for the purpose of education as well as cultivating generating donations of art-work and s-or-funds to care for and insure the growth of the acquisition of art and maintenance of the collection.

Handling of Funds

All funds will be handled through the normal Board of Education procedures. Each year the Chairperson of The WSPAC Committee will account to the Superintendent for all funds donated to the collection or allocated by the Board of Education.

P 6161.13(c)

Instruction

Permanent Art Collection (continued) Advisory Council

~~Acquisition~~ Accession and ~~Disposition~~ Deaccession

Comment [2]: I think this should be Accession and Deaccessions or Accessioning and Deaccessioning

~~{Deleted: as not in practice; however it there a town alliance would take the form of an revised Advisory Council:~~

~~There shall be an Art Advisory Council to make recommendations on all acquisitions and dispositions. This council will be appointed by the Chairperson of the Art Collection Curators and the PTA Council President, in consultation with the Superintendent of Schools.~~

~~The Art Advisory Council shall include the Art Collection Curators' Chairperson and two or three members of the Westport Art Community, chosen from among professional artists, art history experts, etc. In addition, if possible, the Committee should include one Westport art teacher serving on a voluntary basis. At least one member of the council should be a person knowledgeable about the art market.~~

~~Procedures For Acquisition~~

~~Works may be added to the collection through donation or purchase.~~

~~Donation~~

~~The curators will refer to the Art Advisory Council for review any work offered as a gift to the collection, and the Art Advisory Council will make a recommendation as to whether the work ought to be accepted into the collection. If the work is recommended, the procedure for formal acceptance of the gift shall be in accordance with the Board's policy on gifts, grants and bequests.~~

The WSPAC Committee

~~The WSPAC Committee is to make recommendations on all acquisitions~~ Accession ~~and dispositions~~ Deaccession.

The WSPAC Committee shall include two or three members of the Westport Art Community, chosen from among professional artists, muscum curators and educators and ~~or art history experts~~. In addition, if possible, the Committee should include one Westport art teacher serving on a voluntary basis. At least one member of the Committee should be a person knowledgeable about the art market and another about collection management and curatorial practices.

Comment [3]: Could we say Westport teacher—It could be any type of teacher—english, art or social studies for ex- as they all utilize the collection.

Comment [4]: if we use "educator", we can include interested administration leadership.

Procedures For Acquisition Accession

Works may be added to the collection through donation or purchase.

Donation

~~The curators will refer to~~ The WSPAC Committee ~~for~~ will review any work offered as a gift to the collection, and The WSPAC Committee will make a recommendation as to whether the work ought to be accepted into the collection. If the work is recommended, the procedure for formal acceptance of the gift shall be in accordance with the Board's policy on gifts, grants and bequests.

Purchase

1. Any funds donated to the Board of Education for the purpose of maintaining the collection and/or purchasing art work will be subject to acceptance by the Board of Education through its regular procedures on gifts, grants and bequests.
2. Specific work to be purchased either with donated funds or funds acquired through other avenues will be selected by The WSPAC Committee. Board of Education approval is required for the purchase of any individual piece of art costing over \$2,000.

Instruction

Permanent Art Collection (continued)

Procedures For ~~Disposition~~Deaccession

It is understood that work once accepted it will not be given away or sold unless the proceeds are used for the benefit of the collection.

Deaccessioning of any work of art requires approval of the Board of Education upon recommendation of the Superintendent of Schools and The WSPAC Committee.

All monies from the proceeds of the sale of a piece of art shall be used to purchase other work or to maintain the collection.

Normally art work will be recommended for disposition only if, in the opinion of the The WSPAC Committee:

1. the work is not of a quality commensurate with the rest of the collection,
2. the work cannot safely or conveniently be displayed in the school system,
3. the condition of the work is such that it cannot be restored for display,
4. a work should be sold in order to use the proceeds to purchase a substitute work that will better enhance the collection.

Loans

Short Term

1. The loan of any individual work of art or portion of the collection for short-term display elsewhere requires the approval of the Superintendent of Schools. Request for such loan should be made in writing and state the location of the display, the conditions of display and the length of time the works will be displayed.
2. Arrangements for the safe transport and return of the art work and for insurance coverage from the time it leaves the Westport School System until the time it is returned will be the responsibility of the borrower~~exhibitor~~.
3. The borrower~~exhibitor~~ must furnish the Superintendent or designee with evidence that the work or works being loaned are insured for an amount to be determined by The WSPAC Committee based upon the most recent appraisals available at the time of the loan.
4. Except under special circumstances approved by the Board of Education, work belonging to the Westport Public Schools shall not be used in an exhibit to which admission is charged unless for the benefit of the Westport Schools.

Comment [5]: This is Kathie B:
I am not sure this is needed. Loan fees can be requested from borrower, as can fees for rights and reproductions; This would be income use to benefit of the Collection.

Instruction

Permanent Art Collection (continued)

Long-Term

With the approval of the Superintendent of Schools, a work may be placed on display on a long-term basis in Town-owned buildings open to the public or in another appropriate location open to the public within the Town of Westport.

Policy adopted:

WESTPORT PUBLIC SCHOOLS
Westport, Connecticut

Westport Public School District GOALS FYE 2016

Our Mission is to prepare all students to reach their full potential as life-long learners and socially responsible contributors to our global community. **We achieve this** by fostering critical and creative thinking and collaborative problem solving through a robust curriculum delivered by engaging and dedicated educators.

We are committed to maintaining an environment that supports inquiry and academic excellence, emotional and physical well-being, appreciation of the arts and diverse cultures, integrity and ethical behavior.

GOAL, PERFORMANCE OBJECTIVE and SPECIFIC ACTION Detail

Objective: Implement a plan of action that ensures that all students are equipped with globally competitive learning skills

Performance Objective	Specific Action	2015-16 Year 1	2016-17 Year 2	Progress Report
<p>Goal 1: Continuous Improvement in Curriculum, Instruction and Assessment. Track and Quantify Progress Towards Curricular and Extracurricular Goals</p> <p>a. Significant and incremental improvement in district curriculum</p>	<p style="text-align: center;">Specific Action</p> <ol style="list-style-type: none"> 1. Based on Kindergarten evaluation, determine and implement any curricular changes, if any, for Kindergarten based on Common Core standards, instructional minutes and benchmarking with peer school districts. 2. Evaluate any course changes and/or proposals. 3. Provide update on course sequencing and course offerings related to STEAM in grades 6-12; feasibility of creation of mini-maker spaces in all school library-media centers and after school continuing education programs; and, curriculum planning in K-5. 4. Provide update on development of Senior Demonstration or "Capstone" requirement based on tenets of the Westport 2025 framework. 5. Enumerate ways in which to strengthen the elementary school world language program. 6. Establish proper structure of WSPAC organization. 	<p>September</p> <p>November</p> <p>November</p> <p>October</p> <p>November</p> <p>October</p>	<p>September</p> <p>November</p> <p>November</p> <p>October</p> <p>November</p> <p>October</p>	<p>Progress Report</p>

ADOPTED:

<p>b. Improve current assessment tools and define measurement of improvement to determine the effectiveness of Westport 2025.</p>	<ol style="list-style-type: none"> 1. Report anecdotally and quantitatively, where possible, on findings with regard to the effectiveness of Westport 2025. 2. Update report on new K-5 standards-based progress reports. 	<p>September (6-12)</p> <p>October</p>		
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ADOPTED:

Westport Public School District GOALS FYE 2016

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GOAL, PERFORMANCE OBJECTIVE and SPECIFIC ACTION Detail

Goal 3: Productivity and Efficiencies		2015-2016 Year 1	2016-2017 Year 2	Progress Report
Performance Objective	Specific Action			
a. Fiscal responsibility and transparency.	<ol style="list-style-type: none"> 1. Identify strategic improvements to the budget development process. 2. Provide a forecast of fixed and variable budgetary expenditures 	October	October	
b. Assess the value of bus monitors.	<ol style="list-style-type: none"> 1. Identify role of monitors in student discipline and safety, to include comparisons with Westport school buses without monitors. 2. Analyze use of school bus monitors in all school districts in Connecticut. 	October August	October	

ADOPTED:

<p>c. Evaluate the desirability and effectiveness of seat belts on school buses.</p>	<ol style="list-style-type: none"> 1. Review all research related to the safety and effectiveness of seat belts on school buses. 2. 3. Identify all school districts in Connecticut who require the use of seat belts for students and the costs associated therein. 	<p>November</p> <p>November</p>		
<p>d. Complete feasibility study to address space issues at Staples High School.</p>	<ol style="list-style-type: none"> 1. Report results to Board of Education 	<p>October</p>		
<p>e. Provide "Brown Bag" opportunities for full Board of Education to meet periodically with members of the public.</p>	<ol style="list-style-type: none"> 1. Present calendar of meeting dates for Board of Education approval. 	<p>Fall</p> <p>Spring</p>		

ADOPTED:

<p>f. Investigate alternative scheduling options for elementary and middle schools, and Staples High School to achieve efficiency and/or to strengthen alignment with the Westport 2015 framework.</p>	<p>1. Report outcomes and prepare recommendations for Board of Education consideration for implementation.</p>	<p>May</p>			
<p>g. Develop priority list of capital projects, both long-term and short-term.</p>	<p>1. Report upon capital projects in rank order of priority, with most needed leading the lists.</p>	<p>November</p>			

ADOPTED:

Westport Public School District On-Going GOALS FY 2016

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1. Obtain NEASC self-study accreditation
2. Successful preparation for SBAC testing (contingent upon decisions by the State)
3. Implement the new teacher evaluation system as per requirements by the State.
4. Prepare for the implementation of BYOD including a professional development plan for teachers on the use of applicable digital tools. Include best practices for teaching, learning, and assessment.
5. Implement a fifth domain for the Westport 2025 Critical Lens to reflect goals related to civic, social and ethical expectations at the elementary, middle and high school levels.

WESTPORT PUBLIC SCHOOLS

ELLIOTT LANDON
Superintendent of Schools

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WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1010
FAX: (203) 341-1029

To: Members of the Board of Education
From: Elliott Landon
Subject: Acceptance of Gifts
Date: June 15, 2015

We have received offers of several gifts; one from the Coleytown Elementary School PTA (CES), another from the Greens Farms School PTA (GFS), two from the Westport Schools Permanent Art Collection (WSPAC), one from Lauren Tarshis and David Dreyfuss; yet another from the Long Lots PTA (LLS), and three from an anonymous donor.

The gift from the Coleytown Elementary School PTA is valued at \$12,000 and will be used to upgrade and makeover the multipurpose room used by teachers and staff as a work area as well as an employee lounge.

From the Greens Farms School PTA we have been offered a gift valued at \$4,650 that will enable significant physical improvements to be made to the garden area at GFS.

An anonymous donor has granted us \$36,000 to make long-lasting equipment improvements, enhancements and upgrades to the theater programs at Staples High School, Bedford Middle School and Coleytown Middle School. Each school has been assigned \$12,000 for the purchase of specific equipment designated by our Theater Arts Coordinator, Ben Frimmer, in cooperation with David Roth and Karen McCormick.

WSPAC has offered for placement in the Permanent Art Collection three new quite valuable works of art presented at the bequest of the Estate of Susan Malloy (1924-2015), including "Untitled Landscape (Gabor Peterdi), "Alice Deek" (James Daugherty), and "Aurora" (Will Barnet), as well as a lenticular photograph entitled, "Mornings with John," (Miggs Burroughs).

Lauren Tarshis and David Dreyfuss have offered us a gift of \$5,000 for the purchase of audio visual equipment for use in the KHS auditorium.

The gift from the Long Lots PTA gift is valued at \$13,850 and will be used to purchase several pieces of outdoor equipment to be used to provide additional recreational activities at recess for all students.

It is recommended that the Board accept these generous gifts with gratitude and appreciation to the CES PTA, the GFS PTA, WSPAC, LLS PTA, Lauren Tarshis and David Dreyfuss, and an anonymous donor.

ADMINISTRATIVE RECOMMENDATION

Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts with thanks and appreciation: (1) a gift from the Coleytown Elementary School PTA in the amount of \$12,000 for the upgrade and makeover of the multipurpose room at CES; (2) a gift of \$4,650 from the Greens Farms School PTA for significant physical improvements the garden area at GFS; (3) four new highly valuable works of art from WSPAC for the Permanent Art Collection; (5) a gift of \$5,000 from Lauren Tarshis and David Dreyfuss for the purchase of audio visual equipment at KHS; and, (6) a gift from an anonymous donor to improve, enhance and upgrade essential equipment for our theater arts programs at Staples, Bedford and Coleytown Middle School in the amount of \$36,000.




WESTPORT PUBLIC SCHOOLS

ELIO LONGO, JR., MBA
Director of School Business Operations

110 MYRTLE AVENUE
WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1001
EMAIL: elongo@westport.k12.ct.us

To: Members of the Board of Education

From: Elio Longo, Jr. 

Subject: Transfer of Funds Request (Security Projects)

Date: June 11, 2015

The Q3 Financial Report included an End-of-Year fund balance projection in the amount of \$917,967. Pursuant to the Board's interest to fund the remaining high-priority school security enhancements without further reliance on Town capital funding I am requesting an intra-year budget transfer in the total amount of \$765,000.

In support of the School Security Committee recommendations I propose initiating the following projects during FY 2014-2015 utilizing \$765,000 of the projected EOY fund balance:

1. Interior vestibule enhancements
2. Installation of cameras with DVR in critical internal and external areas
3. Installation of reinforced safety bollards at exteriors of schools
4. Blinds/shades on classroom windows, non-classroom windows and certain exterior doors

A transfer request document with full transfer detail accompanies this memorandum. I look forward to discussing this request with the Board in greater detail at the meeting of June 15, 2015.

WESTPORT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING 06/15/2015
FY 2014-2015 OPERATING BUDGET TRANSFER REQUEST

<u>Account</u>	<u>Description</u>	<u>Amount</u>	<u>Projected EOY Balance (as of 04/11/15)</u>	<u>Projected EOY Balance after transfer</u>
102	Regular Ed Teachers	\$ (150,000)	\$ 168,174	\$ 18,174
103	Teachers - Special Areas	\$ (400,000)	\$ 455,240	\$ 55,240
250	Unemployment Compensation	\$ (100,000)	\$ 127,467	\$ 27,467
560	Tuition-Public & Private	\$ (115,000)	\$ 428,944	\$ 313,944
		<u>\$ (765,000)</u>		
Transfer from:				
	435 Building Projects	\$ 765,000		
Transfer to:				

Planned security projects:

Security cameras	<u>Estimate</u>
	\$ 500,000
Bollards and curbsite improvements	\$ 125,000
Blinds and shades	\$ 80,000
Vestibule retrofits	\$ 60,000
	<u>\$ 765,000</u>

Medical Health Insurance Fund
FY 14-15 & FY 15-16 Projections
with Claims Cash Draw Data as of May 31, 2015

	FY15 Projections			FY16 Projections	
	Aug-14	Jan-15	Mar-15	Jan-15	Mar-15
Cash receipts					
General Fund Budget from line 210	\$ 14,501,700	\$ 14,501,700	14,501,700	15,226,785	14,049,493
Other Fund Contributions	85,000	85,000	85,000	85,000	85,000
Employee Contributions (Active)	2,433,811	2,416,297	2,405,112	2,672,011	2,672,011
Flex Spending Accounts	-	-	-	-	-
Cobra Participants	26,008	18,446	27,895	18,100	18,100
Retirees under 65	965,701	365,701	397,609	365,701	365,701
State Teachers Retirement (TRB)	146,824	160,000	149,910	160,000	160,000
Life Insurance Premiums	25,000	25,000	25,295	25,000	25,000
Retirees over 65	421,847	421,847	459,858	442,939	442,939
Other Contributions (FMI/A, Retiree Life, etc.)	-	-	-	-	-
Total cash receipts	18,005,891	17,893,891	18,052,379	18,895,536	17,818,244
Cash disbursements					
Medical	10,751,572	10,558,130	10,581,030	11,658,199	11,914,994
Prescription	1,988,348	1,837,958	1,770,511	2,118,246	2,112,056
Dental	1,007,255	1,052,170	1,048,094	1,055,782	1,082,451
Flex Spending Accounts	-	-	-	-	-
Contribution to HSA	1,329,000	1,159,000	1,159,000	1,159,000	1,159,000
Medical Administrative	478,224	467,143	401,043	478,822	422,832
Network Access Fee	164,426	160,617	160,015	164,632	163,981
Individual Stop-Loss	681,912	666,112	663,617	766,028	772,613
Dental Administrative	53,903	53,401	53,512	54,964	54,850
FSA Administrative	2,931	2,931	2,931	2,931	2,931
Consulting Fee	45,000	45,000	45,000	45,000	45,000
ACA Related Fees	112,258	128,205	128,205	89,540	89,540
PCORI Fee	-	1,634	1,628	1,665	1,666
Retirees over 65	675,000	688,985	688,985	723,435	723,435
Total cash disbursements	17,289,829	16,821,286	16,703,571	18,318,245	18,545,349
Change in cash balance	716,062	1,172,705	1,348,808	677,292	(727,105)
BOE approval to reduce Acct 210 request	-	-	-	(677,292)	-
Insurance Fund Draw Down	-	-	-	-	500,000
Change in cash balance (Net)	716,062	1,172,705	1,348,808	(0)	(227,105)
Beginning cash balance	930,839	930,839	930,839		
Ending cash balance(deficit)-projection	1,646,901	2,103,544	2,279,647		
Less: Incurred but not reported claims (carrying FY14)	(908,233)	(980,000)	(980,000)		
Net Position(Deficit) end of year-projection	738,668	1,123,544	1,299,647		
		1,603,544	1,779,647	13.3%	(with a \$500k FY16 draw down)
		(980,000)	(980,000)	-7.3%	
		623,544	799,647	6.0%	

	Claims Cash Draw Against Insurance Fund Account				Total	Avg. Monthly Claims (Med/Rx/Dental)	Variance
	Medical/Rx	Dental	Flex	Other			
Jul 2014	\$ 940,672	\$ 94,171	\$ 6,419	\$ -	\$ 1,041,262	\$ 1,034,843	
Aug 2014	\$ 1,551,384	\$ 93,150	\$ 396	\$ -	\$ 1,644,930	\$ 1,339,689	\$ 304,846
Sept 2014	\$ 1,237,176	\$ 110,586	\$ 6,691	\$ 119	\$ 1,354,572	\$ 1,342,380	\$ 2,691
Oct 2014	\$ 680,049	\$ 68,680	\$ 7,696	\$ 1,156	\$ 757,581	\$ 1,193,967	\$ (148,413)
Nov 2014	\$ 698,892	\$ 71,691	\$ 7,137	\$ -	\$ 777,720	\$ 1,109,290	\$ (84,677)
Dec 2014	\$ 884,181	\$ 89,533	\$ 9,540	\$ -	\$ 983,254	\$ 1,086,694	\$ (84,677)
Jan 2015	\$ 1,145,696	\$ 73,529	\$ 11,182	\$ -	\$ 1,230,407	\$ 1,105,627	\$ (84,677)
Feb 2015	\$ 914,601	\$ 63,053	\$ 6,074	\$ -	\$ 983,728	\$ 1,089,630	\$ (15,997)
Mar 2015	\$ 1,040,295	\$ 106,288	\$ 18,049	\$ -	\$ 1,164,632	\$ 1,095,959	\$ 6,328
Apr 2015	\$ 1,130,236	\$ 95,964	\$ 8,367	\$ -	\$ 1,234,568	\$ 1,108,983	\$ 13,024
May 2015	\$ 1,034,827	\$ 82,728	\$ 13,577	\$ 29	\$ 1,131,161	\$ 1,109,762	\$ 779
Jun 2015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 11,258,009	\$ 949,374	\$ 95,128	\$ 1,304	\$ 12,303,815		
YTD/Estimate	91.1%	90.6%	n/a	n/a			
Theoretical YTD Spend Rate	91.7%	91.7%	n/a	n/a			
variance %	-0.6%	-1.1%					
variance \$	\$ (68,354)	\$ (11,728)					
FY15 Projection (March-15):	\$ 12,351,541	\$ 1,048,094					
YTD Expense:	\$ (11,258,009)	\$ (949,374)					
Balance available to June 30:	\$ 1,093,532	\$ 98,720					
Average remaining monthly allowance:	\$ 1,093,532	\$ 98,720	\$ 1,192,253				