

WESTPORT BOARD OF EDUCATION

***AGENDA**

(Agenda Subject to Modification in Accordance with Law)

PUBLIC SESSION/PLEDGE OF ALLEGIANCE:

7:30 p.m., Staples High School, Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: May 5, May 8, and May 10, 2017, *pages 1-3*

DISCUSSION/ACTION:

- 1. Acceptance of Gifts, *page 5* Dr. Colleen Palmer
- 2. Discussion and Possible Action Regarding Specific Mitigation Strategies to Adjust Operating Budget to a Reduction of \$494K Per the New Overall Operating Budget of \$114,377,346 Dr. Colleen Palmer
Mr. Elio Longo
- 3. Adoption: 2017-18 Budget of the Board of Education Dr. Colleen Palmer
- 4. Possible Vote on 2018-2019 School Year Student and Faculty Calendar, *page 7* Dr. Colleen Palmer
- 5. 2016-17 Healthy Food Certification, *pages 9-11* Dr. Colleen Palmer

DISCUSSION:

- 1. First Reading of Proposed Revised Board Policy and Regulation 5111 to Permit Non-Resident Students an Application Process by Which They May Attend Westport Public Schools by Paying Tuition, *pages 13-22* Dr. Colleen Palmer

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on cable TV on channel 78; AT&T channel 99 and by video stream @www.westport.k12.ct.us

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

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WESTPORT BOARD OF EDUCATION MINUTES

Board Members Present:

Michael Gordon Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Mark Mathias
Karen Kleine
Vik Muktavaram
Candice Savin

Administrators Present:

Colleen Palmer Superintendent of Schools
Elio Longo Dir. of School Business Operations
Jennifer Allen Dir. of Secondary Ed. & Research
John Bayers Dir. of Human Resources
Michael Rizzo Director of Pupil Services
Absent:
Julie Droller Dir. of Elementary Education

PUBLIC CALL TO ORDER: 5:36 p.m., Staples High School, Conference Room 333

EXECUTIVE SESSION: Personnel Matter: End-of-year Evaluations for Unaffiliated Staff

Michael Gordon moved to go into Executive Session to discuss Personnel Matter: End-of-Year Evaluations for Unaffiliated Staff; seconded by Candice Savin and passed unanimously. All Board members were present. Elaine Whitney participated by phone until 5:51 p.m. and in person for the remainder of the meeting; Jeannie Smith arrived at 5:45 p.m. At the invitation of the Board, Dr. Colleen Palmer participated in the executive session until 7:16 p.m., and Elio Longo and John Bayers participated until 6:10 p.m. The executive session adjourned at 7:25 p.m.

RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:34 p.m., Staples High School, Cafeteria (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS

MINUTES: Elaine Whitney moved to approve the minutes of April 3, 20 and 24, 2017; seconded by Michael Gordon and passed unanimously.

DISCUSSION/ACTION:

Adoption: 2017-18 Budget of the Board of Education

No action was taken.

Discussion and Possible Action Regarding Specific Mitigation Strategies to Adjust Operating Budget to a Reduction of \$494K Per the New Overall Operating Budget of \$114,377,346

No action was taken.

DISCUSSION:

Discussion of 2018-2019 School Year Student and Faculty Calendar

Discussion of Revised Board Policy 5111 to Permit Non-Resident Students an Application Process by Which They May Attend Westport Public Schools by Paying Tuition

Health and Medical Insurance Projected Revenues and Expenses and Projected Year End Balance in Health Reserve: 2016-2017 and 2017-2018 Fiscal Years

ADJOURNMENT: Michael Gordon moved to adjourn at 9:32 p.m; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)

WESTPORT BOARD OF EDUCATION MINUTES

Board Members Present:

Michael Gordon Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Mark Mathias
Karen Klein
Vik Muktavaram
Candice Savin

PUBLIC CALL TO ORDER: 8:33 p.m., Staples High School, Room 1025C

EXECUTIVE SESSION: Personnel Matter: End-of-Year Evaluations for Unaffiliated Staff

Elaine Whitney moved to go into Executive Session to discuss Personnel Matter: End-of-Year Evaluations for Unaffiliated Staff; seconded by Candice Savin and passed unanimously.

ADJOURNMENT: 11:57 p.m.

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WESTPORT PUBLIC SCHOOLS

Staples High School
Music Department
70 North Avenue
Westport, CT 06880

Thomas A. Scavone
K-12 Music Dept. Chair
Tel. 203.341.1308
tscavone@westport.k12.ct.us

May 18, 2017

The Smithson Family
21 Red Coat Rd.
Westport, CT 06880

Mr. and Mrs. Smithson:

Thank you for your very generous donation of \$3,000.00 to sponsor the Westport Pops Concert.

Your donation plays a huge role in making this annual event possible and creating an amazing opportunity and memory for our Westport music students.

Thank you again.

Sincerely,

Thomas A. Scavone

cc: Dr. Palmer

National Best Community for Music Education – 2013, 2014, 2015, 2016 & 2017
Grammy Signature School Semi-Finalist - 2016

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**WESTPORT PUBLIC SCHOOLS
SCHOOL CALENDAR 2018-2019
May 8, 2017 REVISED DRAFT**

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Students - 182 days

*Teachers - 188 days

Staff Development Days: August 23-24, 27-28; November 6; February 15

Students'/Teachers' Last Day will be June 21. If there are no snow days, Students'/Teachers' Last Day will be June 14


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STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Sponsors of the National School Lunch Program

FROM: John Frassinelli, Chief 
Bureau of Health/Nutrition, Family Services and Adult Education

DATE: February 6, 2017

SUBJECT: Operational Memorandum No. 5-17
New Process to Submit 2017-18 Healthy Food Certification (HFC) Statement

This memo summarizes the requirements for submitting the annual HFC Statement to the Connecticut State Department of Education (CSDE) and contains important information regarding changes to the HFC Statement submission process for school year 2017-18. It also provides information on the Connecticut Nutrition Standards (CNS), HFC resources, and state beverage requirements.

Annual HFC Statement

Section 10-215f of the Connecticut General Statutes (C.G.S.) requires that each local board of education or governing authority for all Connecticut public school districts participating in the National School Lunch Program (NSLP) must take action annually to certify whether all food items sold to students will or will not meet the CNS. This includes all public schools, regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies.

For school year 2017-18, the HFC period is July 1, 2017, through June 30, 2018. **All public school districts participating in the NSLP must submit the *Healthy Food Certification Statement – Addendum to Agreement for Child Nutrition Programs (ED-099)* by July 1, 2017.** The vote by the board of education or governing authority on whether to participate in HFC must occur by July 1, 2017, or the district/school is ineligible for HFC participation during school year 2017-18.

New HFC Application Process for 2017-18

Effective with school year 2017-18, the annual HFC Statement will be part of the CSDE's Online Application and Claiming System for Child Nutrition Programs (CNP System). Districts will no longer submit hard copies of the annual HFC Statement to the CSDE.

The CSDE expects that the online HFC application module of the CNP System will be completed by early May 2017. In the meantime, districts **must follow the procedures below** to ensure timely submission of the 2017-18 HFC Statement by the deadline of July 1, 2017.

1. Schedule the HFC vote at a meeting of your board of education or governing authority that occurs **before June 30, 2017**. The two considerations for the vote by the board of

education/governing authority are whether to implement the healthy food option and whether to allow food exemptions.

- **Consideration 1 – Healthy Food Option:** Pursuant to Section 10-215f of the C.G.S., the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2017, through June 30, 2018. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.
 - **Consideration 2 – Exemption for Food Items:** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.
2. Conduct the HFC vote at the scheduled meeting of the board of education or governing authority. Maintain a copy of the meeting minutes indicating the results of the HFC vote for the two considerations outlined in step 1 above.
 3. When the CSDE notifies schools that the HFC application module is available, complete the online HFC application module and upload the meeting minutes indicating the results of the HFC vote. *Note: The CSDE will notify all school nutrition programs by e-mail when the HFC application module of the CNP System is operational.*

Interschool Agreements for HFC Schools

A public school or district (recipient site) that receives meals under contract from a HFC district (providing sponsor) can choose to certify for the healthy food option and follow the CNS. This must be indicated on the interschool agreement between the recipient site and the providing sponsor district. In order for the sponsoring district to receive HFC payments for any recipient sites, the interschool agreement must be submitted to the CSDE by July 1, 2017.

Schools must still submit hard copies of the interschool agreements to the CSDE. They are not submitted through the CNP Online System. The interschool agreements for school year 2017-18 are available on the CSDE’s Forms for School Nutrition Programs Web page.

Connecticut Nutrition Standards (CNS)

A summary of the CNS is available in the CSDE's handout, *Summary of Connecticut Nutrition Standards for Foods in Schools*. Additional information on the CNS is available on the CSDE's CNS Web page. The CSDE's HFC Web page provides numerous resources to assist districts with implementing HFC including:

- Complying with HFC Presentation;
- Ensuring District Compliance with HFC;
- Fundraising with Food and Beverages;
- Guide to Competitive Foods in Schools;
- Questions and Answers on Connecticut Statutes for School Food and Beverages;
- Requirements for Food and Beverages in Vending Machines; and
- Requirements for Food and Beverages in School Stores.

State Beverage Requirements

As a reminder, the beverage requirements of C.G.S. Section 10-221q apply to all public schools, regardless of whether the district certifies for the healthy food option under C.G.S. Section 10-215f. This includes all public school districts, interdistrict magnet schools, charter schools, endowed academies, and the Connecticut Technical High School System. Additional information on the beverage requirements is available on the CSDE's Beverage Requirements Web page.

If you have any questions or need additional information, please contact Susan Fiore at 860-807-2075 or susan.fiore@ct.gov or Teri Dandeneau at 860-807-2079 or teri.dandeneau@ct.gov.

JF:sff

Important: This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain in a binder for future reference. All CSDE operational memoranda are posted on the CSDE's Operational Memoranda for School Nutrition Programs Web page.

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Students

Eligibility of Students to Attend the Westport Schools

Resident Students

- A. Children of school age (who are not graduates of a high school or vocational school) who are residents of the Town of Westport, are entitled to all school privileges provided by the Board of Education. For the purposes of determining those students entitled to the privileges described above, the following definitions of resident student shall apply:
1. Any child residing with his or her custodial parent or parents, or in the custody of a legally appointed guardian or guardians, within the boundaries of the Town of Westport; or
 2. A legally emancipated minor or a student 18 years of age or older who is residing independently within the boundaries of the Town of Westport.
 3. In accordance with CGS, Section 10-186, any child residing with parent(s) or guardian(s), or any emancipated minor residing in a domicile that is situated on a Town line.
 4. No student enrolled in the Westport Public Schools can be dually enrolled. Dual enrollment is defined as being enrolled in another public or private school or program during Westport school hours.
- B. The decision regarding the residency status of any student shall be made by the Superintendent of Schools (or his/her designee).

Non-Resident Students

- A. In accordance with State law 10-253, certain non-resident students are entitled to free school privileges in the Westport Public Schools on the following terms and conditions.

Section One

1. A non-resident child who is residing with adult Westport residents who are relatives or non-relatives of the child; or
2. A non-resident child who is residing with a non-custodial parent who is a Westport resident; or
3. A non-resident child who is residing in a group or foster home who has been placed in the home by the Commissioner of Children and Families or some other public agency;

Students

Eligibility of Students to Attend the Westport Schools

Non-Resident Students (continued)

Section One (continued)

Provided that:

1. It is the intention of the Westport resident, and the child's custodial parent(s)/ legal guardian(s) or the child that such residence in Westport shall be permanent, and
2. The residence is provided without pay to the Westport resident (except for the payment of child support by one of the child's parents to the other parent), and
3. The residence arrangement is not for the sole purpose of having the child attend school in Westport, and
4. A notarized statement signed by the custodial parent(s) or legal guardian(s) is submitted to the Superintendent or the Superintendent's designee, attesting to all of the above conditions, and

The Superintendent or the Superintendent's designee may require the Westport resident and/or the custodial parent(s) or legal guardians(s) to submit other supporting documentation as he or she deems necessary.

Section Two

A non-resident child who is residing with adult Westport residents who are either relatives or non-relatives and for whom legal guardianship is in question, shall be entitled to all school privileges provided by the Board of Education to resident students provided that the Westport resident with whom the child is residing shall submit documentation which attests to the fact that a guardianship proceeding with regard to said child is pending, the purpose of which proceeding is to seek legal guardianship in the Westport resident(s) with whom the child is residing.

Section Three

A non-resident child who is residing in a home in Westport as a result of placement by the Commissioner of Children and Families or by some other public agency shall be entitled to school privileges as defined under 10-253 of the General Statutes.

Students

Eligibility of Students to Attend the Westport Schools

Non-Resident Students (continued)

Section Four

A non-resident student who is residing in Westport by arrangement with a sponsoring agency approved by the Board of Education (including the American Field Service, and A Better Chance, Inc.), which agency clearly accepts responsibility for the student's welfare (including responsibility to make educational decisions) for the duration of the school year, *may* be entitled to attend public schools in the Town of Westport. Pursuant to federal law, students in the United States on an F-1 visa are required to furnish evidence to the Superintendent or his/her designee that the Westport Board of Education has been reimbursed in advance for the unsubsidized cost of the student's education in the Westport Public Schools. Full information concerning the details of the arrangement must be supplied to the Superintendent or designee by the sponsoring agency and must be approved by the Superintendent or designee. As the Board of Education is not legally required to furnish this service, the number of such students accepted in any one year is at the discretion of the Superintendent whose decision shall be final.

Section Five

New Students: A family that expects to move to Westport within three (3) months may enroll a child in Westport schools at no cost, provided that the family furnishes a copy of the lease or construction contract or sales contract of the prospective residence in Westport. Transportation is the responsibility of the family.

Section Six

Families That Are Moving:

Grades K-11:

- a. If the family is moving after April 1, the child may be permitted to complete the *current* school year with no tuition charge.
- b. If the family is moving before April 1, the child may apply to complete the *current* school year at ~~25%~~pro-rated tuition.

Grade 12:

Students enrolled as Staples seniors may complete the year at Staples with no tuition charge regardless of whether the family moves before or after April 1.

The parents of such students shall be required to pay the actual cost of providing special education services while such non-resident students are enrolled in the Westport Public Schools.

Students

Eligibility of Students to Attend the Westport Schools

Non-Resident Students (continued)

B. Decisions About Enrollment of Non-Resident Students

1. In all instances the determination to approve the enrollment of a non-resident child shall be made by the Superintendent or the Superintendent's designee. The decision to approve the enrollment of a non-resident child in any school year shall not be binding in any subsequent school years.
2. At the end of each school year, the Superintendent or designee will review the status of each non-resident child enrolled pursuant to this policy for approval or denial for the ensuing school year.
3. The Superintendent of Schools shall periodically advise the Board of Education with regard to the number of students enrolled under this policy.
4. This policy in no way waives the Board of Education's right to seek reimbursement from the State Department of Education or another school district for education provided hereunder.

Tuition Payment

~~The Board of Education may allow certain non-resident students living within the geographical boundaries of Westport who do not meet the above described criteria, to attend Westport Public Schools upon the payment of tuition fees as established by the Board, plus any expenses that may be required for special education services. Such non-resident students would also be required to apply for admission as outlined by criteria established by the Board.~~

Right of Appeal

Any decision rendered by the Superintendent shall be in writing and shall be mailed to the parent(s), legal guardian(s), emancipated minor or student eighteen years of age or older, as applicable. The parent(s), legal guardian(s), emancipated minor or student eighteen years of age or older may appeal the Superintendent's decision in accordance with the provisions of Section 10-186 of the Connecticut General Statutes, by making a written request for a hearing with the Board of Education. The Board of Education must grant a hearing within ten days after receipt of a written request, must make a stenographic record or tape recording of the hearing and must make a finding within ten days after the close of the hearing.

Persons wishing to appeal the decision of the Board of Education, shall, upon request, be furnished with a copy of the transcript of the hearing within 30 days after the request. Such persons may make a written request for a hearing to the State Board of Education.

Students

Eligibility of Students to Attend the Westport Schools

Non-Resident Students (continued)

Tuition-Paying Students

The Board of Education authorizes the Superintendent to admit on a tuition basis students who are not otherwise eligible to attend the Westport Public Schools. Admission of such students shall be governed by Regulation established under this Policy.

Legal Reference: Connecticut General Statutes

- 10-15 Towns to maintain schools
- 10-15c Discrimination in public schools prohibited. School attendance by five-year olds, as amended by PA 97-247
- 10-76a - 10-76g re special education
- 10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) - as amended by PA 98-243, and PA 00-157
- 10-186 Duties of local and regional boards of education re school attendance. Hearings. Amended by PA 96-26, An Act Concerning Graduation Requirements and Placement of Older Students
- Appeals to state board. Establishment of hearing board
- 10-233a - 10-233f Inclusive; re: suspend, expel, removal of pupils
- 10-233c Suspension of pupils
- 10-233d Expulsion of pupils
- 10-261 Definitions
- State Board of Education Regulations
- 10-76a-1 General definitions (c) (d) (q) (t)
- 10-76d-7 Admission of student requiring special education (referral)
- 10-204a Required immunizations (as amended by PA 98-243)

United States Statutes

8 U.S.C. § 1184(m)(1)

Students

Eligibility of Students to Attend the Westport Schools

Guidelines For Placement Out Of Regular Attendance Area

Plans for class sizes, staffing and allocation of resources among schools at each level, as well as transportation schedules, are based on enrollment projections, which *already account for movement of families within the Town*. To insure equitability among schools, students are expected to attend the elementary and middle school in the attendance area for their address. A waiver for attendance in another Westport district may be granted under the following circumstances *provided the waiver does not have a negative impact on enrollment/class-size or scheduling at the affected schools*:

- **Early Start in New District:** Children moving to another Westport attendance area may attend the new attendance area, by presenting proof of anticipated move-in date within three months.
- **Terminal Grade:** Children moving to another Westport attendance area, who have *completed* grade 4 or 7, may, if they wish, complete the terminal grade, i.e. grade 5 or 8, in their current school.
- **Move during School Year:** It is strongly suggested that children moving to another attendance area prior to Jan. 30 move to the new school district. However, children will be permitted to complete the year at their current school, *but will attend the new school district for the following year* unless they move while in the 4th or 7th grade, in which case they may remain for the terminal grade, i.e., 5 or 8.
- **Temporary:** Students moving to another Westport school district on a *temporary* basis (e.g., for home renovation, or temporary illness of a parent, etc.) may remain at the current school for the balance of the year. However, if they are residing in the temporary address by the following school year, they will attend school in the new district except if they are then entering grade five or eight.
- **Siblings:** To ensure equitability between those who do and those who do not have siblings, when a child remains for the terminal grade, siblings must attend the school in the new attendance area. In order to stay together siblings must both/all attend the new school.

Middle School Assignment: Children granted a waiver at any grade in elementary school, regardless of the reason or grade, including 5th, when the exception is granted, will still be required to attend the appropriate middle school for their street address

Students

Eligibility of Students to Attend the Westport Schools

Guidelines For Placement Out Of Regular Attendance Area (continued)

- **Unusual Extenuating Circumstances:** While some families ask to remain at their current school when moving, it is our experience that with support from parents and school staff, children adjust very well to a move. Similarly, while a particular situation may prompt a request for a change, we have found that most issues can be resolved at the school level. Therefore, *exceptions for reasons other than those listed above are extremely rare, and will not be granted unless unusual extenuating circumstances exist. Principals do not make the decision and will not be involved in the initial steps.*

Application Process:

1. *All requests* must be submitted on the application form for either permanent or temporary out-of-district placement.
2. During review of the application, the principal will be informed. School and parents will be contacted for additional or supporting information and documentation if necessary.
3. Upon receipt of all relevant information, the Superintendent or designee will inform parents in writing of the decision, *which shall be final.*

R-5111 (c)

Students

Non-Resident Attendance and Tuition Fees

The Westport Board of Education (“the Board”) authorizes the Superintendent of Schools to accept nonresident students on a tuition basis under the following conditions:

1. The Board will set tuition rates on an annual basis. In the case of a student entering school after the first day of school, tuition will be prorated on a per diem basis based on a 182 day school year.
2. The admission of any non-resident student is contingent upon the Superintendent of Schools’ assessment of class size and the availability of school resources. A non-resident student will not be admitted if such admission will require that an additional staff member be hired by the Board or if the Superintendent determines, in his/her sole discretion that admitting the student is not in the best interest of Westport Public Schools.
3. Application for admission on a tuition basis shall be made in writing on a form supplied by Westport Public Schools, and the prospective student and the student’s parents/guardians shall be interviewed by the principal of the school which the students would attend if admitted. The decision to admit a tuition student is in the sole discretion of the Superintendent.
4. Semi-annual tuition shall be paid as follows:
 - (a) One-half of the annual tuition fee is payable by the first day of school or the first day the student is enrolled to attend school;
 - (b) One-half of the annual tuition fee is due and payable on January 15th.
5. Tuition students will not be permitted to attend school until the first tuition payment described in paragraph 4(a) above is received by the Superintendent’s office. Tuition students will not be permitted to continue to attend school past January 15 in a given school year unless the second tuition payment described in paragraph 4(b) is received by

the Superintendent's office by January 15. In the event a student withdraws mid-semester, tuition for the semester in progress will not be refunded.

6. Tuition students will not be provided with transportation services provided by the Board and must make their own transportation arrangements. However, tuition students may, at the Superintendent's sole discretion, be allowed to use district transportation services if they board and disembark at an already established bus stop within the district and there is sufficient space on the bus to accommodate them.

This regulation does not obligate the Board to provide special education programs and/or other services beyond the regular education program. The attendance of a tuition student with disabilities at a Westport public school pursuant to the provisions of this regulation is not an acknowledgement that Westport Public Schools must provide special education or other services beyond the regular program, and Westport Public Schools shall not act as the responsible local educational agency for the purpose of meeting the mandates of federal and state laws that concern the education of disabled children. The tuition student's district of residence remains responsible for the provision of a free, appropriate education and meeting all associated procedural requirements. Tuition students requiring special education and/or other services beyond the regular education program must pay, in addition to the regular tuition fee, the full cost of any such special education services and/or other services. Such costs will be estimated at the beginning of the school year and must be paid in two equal installments when regular tuition is paid as described in paragraph 4 above. To the extent that that the costs of such services exceed the estimated amount, Westport Public Schools will send the tuition student's parent(s) or guardian(s) an invoice reflecting the increased amount which must be paid within thirty (30) days of its issuance. If the cost of such services is lower than the estimated amount, the parent(s)/guardian(s) of the tuition student will receive a refund reflecting the difference between the estimated costs and the actual costs.

7. Admission as a student will be for one year or less. Students shall be required to reapply for all subsequent years of attendance, and their continued enrollment will be conditioned on the student's cooperation and compliance with all school requirements and expectations, satisfactory academic process and attendance, and a satisfactory disciplinary record. In addition, the decision to readmit a tuition student for subsequent school years is in the sole discretion of the Superintendent. The Superintendent or his/her designee may ~~commence proceedings to deny~~ further school accommodations at any time if he or she determines, in his or her sole discretion, that the student's continued enrollment is not in the best interest of the school system and/or the student. ***Prior to taking such action, the Superintendent or his/her designee shall provide the student's parent or guardian (1) a written notice of the basis for considering such action, and (2) an opportunity to respond to such notice. Thereafter, the Superintendent or his/her designee shall determine whether to terminate school accommodations or to permit continued school accommodations subject to conditions as the Superintendent or his/her designee may establish.***

Legal References:

Conn. Gen. Stat. 10-261, Definitions

Conn. Gen. Stat. 10-15, Towns to Maintain Schools

Conn. Gen. Stat. 10-220, Duties of Boards of Education

Regulation approved:

WESTPORT PUBLIC
SCHOOLS
Westport,
Connecticut