

**WESTPORT BOARD OF EDUCATION**

**\*AGENDA**

(Agenda Subject to Modification in Accordance with Law)

**PUBLIC SESSION/PLEDGE OF ALLEGIANCE:**

7:30 p.m., Staples High School, Cafeteria B (Room 301)

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

**PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)**

**MINUTES: June 2 and 13, 2016**

**PRESENTATIONS:**

- 1. Summer Maintenance Projects Completed (Encl.) Mr. Elio Longo

**DISCUSSION/ACTION:**

- 1. 2015-16 End-of-Year Financial Report (Encl.) Mr. Elio Longo
- 2. Transfer of Funds to Board of Education Carryover Account (Encl.) Dr. Colleen Palmer
- 3. Acceptance of Gifts (Encl.) Dr. Colleen Palmer

**DISCUSSION:**

- 1. Superintendent Update for the Start of the 2016-17 School Year Dr. Colleen Palmer
- 2. Brown Bag Follow-Up Dr. Colleen Palmer
- 3. Calendar of Board of Education Agenda Items: (Encl.) Dr. Colleen Palmer  
September 2016 – June 2017

**ADJOURNMENT**

\*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on cable TV on channel 78; AT&T channel 99 and by video stream @www.westport.k12.ct.us

**PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:**

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

RECEIVED FOR RECORD  
 WESTPORT LAND RECORDS  
 2016 AUG 26 A 9:14  
 TOWN CLERK

WESTPORT PUBLIC SCHOOLS  
PROJECT SUMMARY  
Summer 2016 Completed Projects

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>PROJECT CODE</u>	<u>ACCOUNT</u>	
CES	Main Sewer Line	\$ 6,000	Grounds Projects	436/1712	
	Classroom Refurbishing Kindergarten & Preschool	\$ 11,000	Restorative Maintenance	437/1726	
	Boiler Breeching Repair	\$ 1,600	Town Purchase Order	435/Town PO	
	Remodel Bathrooms (9)	\$ 18,151	Restorative Maintenance	437/Town PO	
	Replaced Pitched Asphalt 3-Tab Shingled Roof	\$ 125,000	5 Year Capital	Town Purchase Order	
	Classroom Base Cabinets & Plumbing	\$ 115,000	5 Year Capital	Town Purchase Order	
		<u>\$ 276,751</u>			
	GFS	Stage Floor Resurfacing	\$ 4,427	Building Projects	435/1703
		Auditorium Floor Resurfacing	\$ 8,872	Building Projects	435/1703
		Corner Field Stone Wall Repair	\$ 1,970	Grounds Projects	436/1713
Window Flashing		\$ 12,720	Grounds Projects	436/1715	
Classroom Refurbishing		\$ 24,000	Restorative Maintenance	437/1727	
Main Office Tile/Carpet Installation		\$ 12,132	Building Projects	435/Town PO	
Installation of Two (2) Dehumidifiers		\$ 2,964	Building Projects	435/Town PO	
		<u>TOTAL: \$ 67,085</u>			
KHS		Re-Pointing Rear Brick East Wing	\$ 11,350	Grounds Projects	436/1719
		Rear Retaining Wall Repair	\$ 5,640	Grounds Projects	436/1720
	Front Staircase Replacement	\$ 33,528	Grounds Projects	436/1717	
	Install (1) A-Frame Awning	\$ 15,030	Grounds Projects	436/1718	
	Paint Classroom Doors and Frames	\$ 8,840	Restorative Maintenance	437/1728	
	Classroom Refurbishing	\$ 20,400	Restorative Maintenance	437/1729	
	Remodel Bathrooms (3)	\$ 5,629	Restorative Maintenance	437/1730	
	Installation of Card Readers on Portables	\$ 4,995	Building Projects	435/Town PO	
	Re-Pointing Rear Brick Core Building	\$ 13,720	Grounds Projects	436/Town PO	
	Re-Pointing Rear Brick West Wing	\$ 15,810	Grounds Projects	436/Town PO	

WESTPORT PUBLIC SCHOOLS  
 PROJECT SUMMARY  
 Summer 2016 Completed Projects

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>PROJECT CODE</u>	<u>ACCOUNT</u>
		<b>TOTAL: \$ 134,942</b>		
LLS	Lockers	\$ 79,097	Building Projects	435/1705
	Auditorium Seating	\$ 76,532	Building Projects	435/1706
	Courtyard Sidewalk/Stairwell	\$ 8,900	Grounds Project	436/1721
	Replace Faulty Air Conditioners	\$ 17,840	Restorative Maintenance	437/1733
	Patch Paste Common Spaces	\$ 24,938	Restorative Maintenance	437/1734
	Stair Treads Replacement (7) Locations	\$ 20,297	Restorative Maintenance	437/Town PO
	Rear Driveway Asphalt Repair	\$ 14,500	Grounds Project	436/Town PO
		<b>TOTAL: \$ 242,104</b>		
SES	Driveway Parapet Repair	\$ 9,000	Grounds Projects	436/1723
	Classroom Refurbishing-Carpet to VCT/LVT and Painting	\$ 26,752	Restorative Maintenance	437/1735
	Courtyard Sidewalk	\$ 7,470	Grounds Projects	436/Town PO
		<b>TOTAL: \$ 43,222</b>		
BMS	P.M. Check Temp Controls for Unit Ventilators	\$ 10,060	Building Projects	435/1708
	B.A.C. Tower Basin Pans Replacement	\$ 29,557	Building Projects	435/1709
	Replacement of Chilled Water Coil AHU # 7	\$ 21,900	Building Projects	435/1710
	Remove and Install New Library Carpeting	\$ 61,000	Restorative Maintenance	437/1736
	Classroom Refurbishing	\$ 16,550	Restorative Maintenance	437/1736
	Zone Manager Upgrade #3	\$ 16,687	Buildings Projects	435/Town PO
	Outside Lift Replacement	\$ 16,289	B17 Account	12600051B17
		<b>TOTAL: \$ 172,043</b>		
CMS	Blend Pump Upgrade	\$ 18,600	Restorative Maintenance	437/1737
	Classroom Refurbishing Painting/Carpet to Tile	\$ 32,429	Restorative Maintenance	437/1739

WESTPORT PUBLIC SCHOOLS  
 PROJECT SUMMARY  
 Summer 2016 Completed Projects

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>PROJECT CODE</u>	<u>ACCOUNT</u>
	Inside Concrete Work Expansion Joints	\$ 45,000	Building Projects	435/Town PO
	HVAC Modification - B. Frimmer's Room	\$ 17,500	Building Projects	435/Town PO
		<b>TOTAL: \$ 113,529</b>		
SHS	Classroom Refurbishing Painting 2nd Floor/ Plus 11 Bathrooms Replace Floor tiles: 3009,3008,3002,3013,3032,3033, 3033,3034,2014,2010	\$ 11,750	Restorative Maintenance	437/1740
	Removal of Carpet & Install Carpet in Guidance - 5 Rooms	\$ 44,075	Restorative Maintenance	437/1741
	Outside Fire Line Valve	\$ 15,000	Restorative Maintenance	437/Town PO
		\$ 17,689	Grounds Projects	436
		<b>TOTAL: \$ 88,514</b>		
System wide	Asphalt crack sealing and filling	\$ 40,000	Grounds Projects	436
	Parking Lot Lining/Striping/ADA	\$ 12,975	Grounds Projects	436/1725
	Tile Cleaning & Restoration (CMS/CES/KHS/SHS)	\$ 49,720	Restorative Maintenance	437/1747
		<b>TOTAL: \$ 102,695</b>		
	<b>TOTAL ALL SCHOOLS &amp; SYSTEMWIDE</b>	<b>TOTAL: \$ 1,240,885</b>		

# WESTPORT PUBLIC SCHOOLS

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COLLEEN A. PALMER, Ph.D.  
Superintendent of Schools

110 MYRTLE AVENUE  
WESTPORT, CONNECTICUT 06880  
TELEPHONE: (203) 341-1000  
Fax: (203) 341-1000

To: Members of the Board of Education  
From: Colleen A. Palmer, Ph.D., Superintendent *C.A.P.*  
Subject: 2015-16 End-of-Year Financial Report  
Date: August 29, 2016

Please find appended to this memorandum the 2015-16 End-of-Year Financial Report as prepared by Elio Longo.

You will note that we have an unexpended balance at end of year in the amount of \$1,433,957.31. In light of the recent State of Connecticut reduction to Education Cost Share Grant (ECS) and the corresponding estimate aid reduction to the Town of Westport it is my recommendation that the Board of Education return to the Town of Westport the amount of \$920,000.31, as a one-time offset. It is also my recommendation that the Board of Education request of the Board of Finance that the remaining balance in the amount of \$513,957.00 be deposited in the Board of Education Carryover Account.

## ADMINISTRATIVE RECOMMENDATION

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015-2016 End-of-Year Financial Report as prepared by Elio Longo. Be it further resolved, that the Board of Education agrees to return the amount of \$920,000.31 to the Town of Westport and requests of the Board of Finance that the remaining estimate surplus balance in the amount of \$513,957.00 be deposited in the Board of Education Carryover Account.**

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## INTEROFFICE MEMORANDUM

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**TO:** COLLEEN PALMER  
SUPERINTENDENT OF SCHOOLS

**FROM:** ELIO LONGO, JR.   
DIRECTOR OF SCHOOL BUSINESS OPERATIONS

**SUBJECT:** 2015-2016 END OF YEAR FINANCIAL REPORT

**DATE:** AUGUST 23, 2016

**CC:** F. MEILAN, BUDGET FILE

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The 2015-2016 fiscal year has been closed and reconciled with the Town of Westport's records. The year ended having spent \$109,737,798.69 or 98.71% of the \$111,171,756.00 budget with a \$1,433,957.31 fund balance.

The following are the final general fund balances in the designated line items (*see Exhibit A for detailed references*):

ACCOUNT CATEGORY	AMOUNT
100s – Salaries	\$788,739
200s - Employee Benefits	15,395
300s - Contracted Services	50,101
400s - Purchased Property Services	356,390
500s - Other Purchased Services	543,904
600s - Supplies and Materials	4,165
700s – Equipment	(328,190)
800s - Other Expenses	3,455
Net Surplus/Deficit	<u>\$1,433,957</u>

The Board of Education traditionally approves final transfer of funds to enable the Administration to make a final adjustment to budgeted line items so that actual expenditures are reflected for the year. The adopted budget remains as adopted which will allow for an appropriate comparison between budget and final expenditures should the need arise. Therefore we are requesting the following:

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**I. ADMINISTRATIVE RECOMMENDATION:**

It is requested that the Board approve the following transfers:

**Transfer from:**

|                          |                    |
|--------------------------|--------------------|
| 400s – Property Services | (\$328,190)        |
|                          | <u>(\$328,190)</u> |

**Transfer to:**

|                  |                  |
|------------------|------------------|
| 700s – Equipment | \$328,190        |
|                  | <u>\$328,190</u> |

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Included in this report are several exhibits that help to explain the activities of the fiscal year as follows:

- Exhibit A      General Fund Operating Expenditures by Object**  
This report details the financial records by object, i.e. what types of goods and services were purchased during the year.
  
- Exhibit B      Tuition Based Budgets**  
This report represents expenditures supported by tuition payments received from other school districts and Preschool participants. No expenditures are made from this fund without the corresponding revenue to support the payments. Comparison to budget is merely a reference and does not generate “turnback” funds to the town.
  
- Exhibit C      Private School Services**  
This report represents mandated program expenditures such as a school nurse and transportation for Green’s Farms Academy.
  
- Exhibit D      State & Federal School Grants**  
This report details the total state and federal grants received and expended during the fiscal year. The largest grant received is IDEA Part B to support special education children. Most federal grants are of a two year duration which allows funds to be “carried over” to the following fiscal year.

- Exhibit E      Rentals & Reimbursements Summary**  
This report summarizes the activity indicating the source of the revenue (Activity Code) and the total expenditures made for each activity. The Board of Finance and RTM use this report to appropriate the funds expended as part of the Town's year end closing process.
- Exhibit F      Project Summary**  
A summary report of maintenance projects that were either completed or work-in-process during the 2015-2016 fiscal year.

**II.      ADMINISTRATIVE RECOMMENDATION:**  
**It is requested that the Board approve the End of Year Financial Report as presented.**



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## INTEROFFICE MEMORANDUM

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**TO:** COLLEEN PALMER  
SUPERINTENDENT

**FROM:** ELIO LONGO, JR.   
DIRECTOR OF SCHOOL BUSINESS OPERATIONS

**SUBJECT:** JUNE 2016 4Q/FYE REPORT

**DATE:** AUGUST 1, 2016

**CC:** F. MEILAN, BUDGET FILE

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Attached you will find the June 30<sup>th</sup> Fourth Quarter (4Q)/Fiscal Year End Report for the 2015-16 fiscal year which reflects an unaudited fund balance of \$1,433,957. The fund balance estimate represents a 1.29% budget variance to the \$111,171,756 Board of Education adopted 2015-2016 budget.

Approximately 55% of the positive fund balance had resulted from the aggregate savings in Salary accounts (Object codes 100-156); estimated at \$788,739. The most notable savings resulted from the District's ability to meet its instructional objectives without having to hire additional staff (reserve teachers; \$195,000), teachers on unpaid long-term unpaid and staff turnover savings.

The differences between the "Adopted Budget" column and the "Adjusted Budget" column reflect the administrative transfers made within each line item of the budget as the year had progressed and specific expenditures had been modified.

We encumbered remaining salaries and wages for all employees to June 30<sup>th</sup> and expenditures for purchases for which the District had not yet been invoiced. Those encumbrances and expenditures account for 1.0% of the total budget. Actual expenditures made as of June 30th are 97.7% of total budget with encumbrances representing 1.0% of total budget.

Substitute and overtime costs projections (objects 150 – 156) indicate an overrun of \$207,760; however, the projected surplus in certified salary accounts is directly correlated to the substitute accounts. Offsets were available in the projected salary accounts surplus.

As noted in the 2Q & 3Q financial reports the cost of heating fuel (natural gas & oil) and electricity remained uncertain at that time as we were experiencing a mild winter heating season. The 3Q report included a favorable variance in Acct 414 Natural Gas due to the warmer than usual temperature and the severely depressed utility market environment. The favorable market conditions continued in 4Q contributing a full-year \$356,390 surplus variance (Accts 411-490) to the bottom line; approximately 25% of the total surplus. We have taken steps to mitigate FY17 volatility by purchasing electricity and leveraging via a consortium purchase (Towns and BOEs). In the coming years both Town of Westport and Westport Public Schools will have synchronized contract expiry dates providing favorable purchasing economies. We now have fixed electricity generation pricing to December 2020.

Other Purchased Services (accounts 510 – 580) contributed \$543,904 to the fiscal year-end surplus. The two main accounts contributing to the surplus were Acct 517 – Gasoline Buses and Acct 560 – Tuition Public. Similar to heating fuel savings (economic market conditions) we experienced a considerable savings when compare to the three-year average spending rate on gasoline fuel for buses. Our Special Education out-of-district placements trended in-line with the previous two year actuals. State reimbursements on Excess Costs remained stable.

Listed below is a summary of the Line Item projected balances:

<b>LINE ITEM</b>	<b>UNAUDITED BALANCE</b>
Total Salaries	\$788,739
Total Benefits	15,395
Total Purchased Services	50,101
Total Property Services	356,390
Total Other Purchased Services	543,904
Total Supplies and Materials	4,165
Total Equipment	(328,190)
Total Other	3,455
<b>Estimated Balance (Deficit)</b>	<b>\$1,433,957</b>

**In light of the FY17 State of Connecticut reduction to the Education Cost Sharing grant former Superintendent Elliott Landon had made a commitment to the Town of Westport for a return \$920,000 of projected surplus at fiscal year-end. The Estimated Balance net of the return leaves \$513,957 available for deposit consideration to the BOE Carryover Account. A request to deposit the estimated net balance to the BOE Carryover Account will appear on the August 3, 2016 Board of Finance agenda.**

I welcome the opportunity to review this projection with you.

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**INTEROFFICE MEMORANDUM**

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TO: GARY CONRAD  
 FINANCE DIRECTOR

FROM: ELIO LONGO, JR. *EL*  
 DIRECTOR OF SCHOOL BUSINESS OPERATIONS

SUBJECT: 2015-2016 END OF YEAR CLOSE OUT

DATE: JULY 22, 2016 (CORRECTED)

CC: C. PALMER, F. MEILAN, AND S. CAREY

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The status of the Westport Public Schools' 2015-2016 General Fund 01 as of June 30, 2016 is as follows:

Adopted Budget:	\$111,171,756.00	(101-06-60-650-00000-586100)
Expended through 6/30/16	<u>108,624,569.39</u>	
Balance Available	\$ 2,547,186.61	
Less Accounts Payable	427,711.38	
Less Payroll Payable	<u>51,578.36</u>	
Balance Available	\$ 2,067,896.87	
Less Continued Appropriation	<u>\$ 633,939.56</u>	
Balance Less Cont. App.	\$ 1,433,957.31	
BOE Carryover Acct Request	<u>513,957.00</u>	
Return to Town	\$ 920,000.31	

The detail of the appropriation unexpended at 6/30/2016 (cash) includes:

2015-16 Accounts Payable:	\$ 427,711.38
2015-16 Payroll Payable:	\$ 51,578.36
2015-16 Outstanding Encumbrances:	<u>\$ 633,939.56</u>
Total cash unexpended at 6/30/2016:	\$ 1,113,229.30

The status of other 2015-2016 Board of Education funds is as follows:

**Fund 04 – Tuition Based Budgets**

Revenue Received	\$ 161,496.95	
Accounts Receivable	<u>0.00</u>	
Total Revenue	\$ 161,496.95	(101-30-00-650-00000-431100)
Expended through 6/30/16	<u>161,496.95</u>	(101-06-60-650-00000-588000)
Net Funds Available	\$ 0.00	
Continued Appropriation	<u>0.00</u>	
Return to Town	\$ 0.00	

**Fund 07 – Private Schools Budget**

Adopted Budget:	\$ 342,415.00	(101-06-60-652-00000-588000)
Expended through 6/30/16:	<u>342,415.00</u>	
Balance Available	\$ 0.00	
Continued Appropriation	<u>0.00</u>	
Return to Town	\$ 0.00	

**Fund 08 – Grants**

Revenue Received from 7/1/15 to 6/30/16	\$2,151,073.01
Less:	
Expended FY16 through 6/30/16	(2,087,739.49)
Accounts Payable (Paid through 7/22/16)	(8,337.20)
Payroll Payable (Paid through 7/22/16)	(2,285.58)
Encumbrances	<u>(55,066.49)</u>
Subtotal	\$ (2,355.75)
Carry Forward from FY15	13,776.09
Paid FY15 Encumbrances	(13,229.88)
Refunded to State of CT FY15	<u>0.00</u>
Subtotal	\$(1,809.54)
Due From State: Encumbered Not Received	1,809.54

**Fund 12 – Rentals & Reimbursements Budget**

Revenue Received:	\$ 147,951.06	(101-70-00-651-00000-479023)
Expended through 6/30/16:	<u>147,950.96</u>	(101-06-60-651-00000-588000)
Balance Available	\$ 0.10	
Continued Appropriation	<u>0.00</u>	
Return to Town	\$ 0.10	

The status of the Westport Public Schools' 2014-2015 General Fund 01 as of June 30, 2016 is as follows:

Continued Appropriation	\$ 2,469,623.00
Total Payments made: 6/30/16	<u>1,641,850.30</u>
Balance Available	\$ 827,772.70
Continued Appropriation	<u>570,000.00</u>
Return to Town	\$ 257,772.70

I would like to thank you and your staff for your assistance throughout the past year.

**WESTPORT PUBLIC SCHOOLS**  
**Quarterly Financial Report - 4Q/FYE 2016 UNAUDITED**  
**June 30, 2016**  
Theoretical Expenditure Rate: 100%

2012-2013	2013-2014	2014-2015	Object Code	Descriptions	2015-2016 ADOPTED BUDGET	2015-2016 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2015-2016 ENCUMBERED TO DATE	2015-2016 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE
4,825,475	4,791,627	4,854,834	100	Certified Administrators	5,016,239	5,016,239		-	5,123,525	102%	-	5,123,525	(107,286)
1,619,710	1,669,694	1,673,540	101	Directors	1,719,680	1,719,680	-	-	1,718,389	100%	-	1,718,389	1,291
21,324,451	21,922,122	21,903,838	102	Reg Ed Teachers	22,491,411	22,491,411	-	1,725	21,945,504	98%	-	21,947,230	544,181
10,894,081	11,210,927	11,149,855	103	Special Area Teachers	11,490,632	11,490,632	-	-	11,461,883	100%	-	11,461,883	28,749
3,143,981	3,226,379	3,266,368	104	Support Teachers	3,611,036	3,611,036	-	21,500	3,762,943	104%	-	3,784,443	(173,407)
165,289	164,520	153,024	105	Curr/Instr Resource	162,384	162,384	-	-	146,684	90%	-	146,684	15,700
895,681	885,438	884,215	107	Library/Media Teachers	933,820	933,820	-	-	816,856	87%	-	816,856	116,964
1,367,787	1,373,103	1,363,386	108	Guidance	1,420,990	1,420,990	-	1,443	1,373,876	97%	-	1,375,320	45,670
4,050,464	4,284,151	4,307,725	109	Special Ed Teachers	4,365,068	4,365,068	-	6,397	4,345,840	100%	-	4,352,237	12,831
1,573,222	1,634,600	1,631,963	110	Psychologists	1,650,961	1,650,961	-	5,657	1,627,862	99%	-	1,633,519	17,442
289,777	294,526	280,190	113	Social Workers	286,171	286,171	-	-	287,256	100%	-	287,256	(1,085)
1,086,749	1,127,943	1,281,302	114	Speech/Hearing Therapists	1,368,000	1,368,000	-	5,864	1,280,766	94%	-	1,286,630	81,370
141,085	161,221	162,192	115	Staff Dev/Leadership	153,847	153,847	-	-	140,846	92%	-	140,846	13,001
688,790	599,801	643,940	116	Extra-Curricular	750,947	750,947	-	-	660,281	88%	-	660,281	90,666
384,453	524,303	525,193	118	Coaches-Intrmrnl/Intrschlstic	629,259	629,259	-	-	543,223	86%	-	543,223	86,036
199,936	228,355	235,348	119	Curriculum Work/Other	293,740	293,740	-	75,000	114,423	39%	-	189,423	104,317
\$ 52,650,930	\$ 54,098,710	\$ 54,316,913		Sub-Total Certified Salaries	\$ 56,344,185	\$ 56,344,185	\$ -	\$ 117,587	\$ 55,350,157		\$ -	\$ 55,467,744	\$ 876,441
100.0%	102.7%	100.4%			103.7%	103.7%		0.2%	98.2%		0.0%	98.4%	1.6%
1,014,408	1,223,432	1,245,692	120	Support Supervisors	1,387,291	1,387,291	-	-	1,391,477	100%	-	1,391,477	(4,186)
2,256,460	2,339,269	2,436,337	121	Secretaries	2,512,233	2,512,233	-	-	2,459,950	98%	-	2,459,950	52,283
1,702,659	1,717,600	1,897,717	122	Paraprofessionals	1,948,104	1,948,104	-	-	1,854,620	95%	-	1,854,620	93,484
2,040,958	2,176,860	2,448,846	123	Sped Paraprofessionals	2,520,877	2,520,877	-	10,618	2,490,004	99%	-	2,500,622	20,255
2,515,919	2,601,906	2,678,600	124	Custodians	2,728,883	2,728,883	-	2,193	2,714,445	99%	-	2,716,638	12,245
530,818	513,555	551,734	125	Maintainers	575,939	575,939	-	-	564,720	98%	-	564,720	11,219
794,630	814,350	836,175	126	Nurses	855,998	855,998	-	1,528	857,047	100%	-	858,574	(2,576)
198,908	215,813	230,624	127	Nurses Aides	250,832	250,832	-	-	250,962	100%	-	250,962	(130)
515,588	530,271	533,588	128	Technology Assistants	549,596	549,596	-	-	553,531	101%	-	553,531	(3,935)
61,779	63,591	65,251	129	Security Aides	259,208	259,208	-	-	205,928	79%	-	205,928	53,280
245,838	248,266	219,377	130	Bus Monitors	250,000	250,000	-	690	231,802	93%	-	232,492	17,508
196,032	198,198	198,599	131	Athletics	210,000	210,000	-	6,894	219,731	105%	-	226,626	(16,626)
110,196	109,484	110,596	133	Other	101,282	101,282	-	864	145,137	143%	-	146,001	(44,719)
404,898	464,602	487,040	135	Occupational Therapists	495,794	495,794	-	3,241	558,621	113%	-	561,861	(66,067)
157,240	160,465	162,051	136	Physical Therapists	160,817	160,817	-	-	170,394	106%	-	170,394	(9,577)
-	-	150,000	140	Adult Ed Mandated	25,000	25,000	-	-	17,401	70%	-	17,401	7,599
\$ 12,746,330	\$ 13,377,662	\$ 14,252,227		Sub-Total Non-Certified Salaries	\$ 14,831,854	\$ 14,831,854	\$ -	\$ 26,028	\$ 14,685,769		\$ -	\$ 14,711,797	\$ 120,057
100.0%	105.0%	106.5%			104.1%	104.1%		0.2%	99.0%		0.0%	99.2%	0.8%

**WESTPORT PUBLIC SCHOOLS**  
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**June 30, 2016**  
Theoretical Expenditure Rate: 100%

2012-2013	2013-2014	2014-2015	Object Code	Descriptions	2015-2016 ADOPTED BUDGET	2015-2016 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2015-2016 ENCUMBERED TO DATE	2015-2016 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE
352,588	318,710	267,766	150	Perm Cert Subs	263,200	263,200	-	-	187,191	71%	-	187,191	76,009
187,452	227,743	168,199	151	Daily Cert Subs	222,040	222,040	-	-	213,519	96%	-	213,519	8,521
44,700	37,195	49,145	152	Staff Training Cert Subs	55,500	55,500	-	-	45,634	82%	-	45,634	9,866
33,293	39,360	50,196	153	PPT Cert Subs	44,400	44,400	-	-	47,945	108%	-	47,945	(3,545)
527,074	523,798	736,439	154	Long Term Subs	565,000	565,000	-	-	759,758	134%	-	759,758	(194,758)
158,022	203,480	209,479	155	Non-Cert Subs	200,000	200,000	-	4,668	212,045	106%	-	216,713	(16,713)
302,079	316,421	355,379	156	Overtime	325,000	325,000	-	2,169	409,971	126%	-	412,140	(87,140)
\$ 1,605,208	\$ 1,666,707	\$ 1,836,603		Sub-Total Other Salaries	\$ 1,675,140	\$ 1,675,140	\$ -	\$ 6,837	\$ 1,876,063		\$ -	\$ 1,882,900	\$ (207,760)
100.0%	103.8%	110.2%			91.2%	91.2%		0.4%	112.0%		0.0%	112.4%	-12.4%
\$ 67,002,468	\$ 69,143,079	\$ 70,405,743		<b>TOTAL SALARIES</b>	\$ 72,851,179	\$ 72,851,179	\$ -	\$ 150,452	\$ 71,911,988		\$ -	\$ 72,062,440	\$ 788,739
100.0%	103.2%	101.8%			103.5%	103.5%		0.2%	98.7%		0.0%	98.9%	1.1%
12,622,436	13,382,040	14,501,700	210	Health Insurance	14,247,493	14,247,493	-	4,500	14,242,993	100%	-	14,247,493	-
278,727	266,146	279,470	211	Group Life Insurance	250,712	250,712	-	-	288,098	115%	-	288,098	(37,386)
42,000.0	40,760	37,105	212	Teacher Child Care (WEA)	40,000	40,000	-	500	46,500	116%	-	47,000	(7,000)
45,206	38,000	49,500	213	Health Insurance Waiver	50,000	50,000	-	-	43,500	87%	-	43,500	6,500
1,795,398	1,843,251	1,886,312	220	FICA/Medicare	2,013,597	2,013,597	-	5,407	1,957,164	97%	-	1,962,571	51,026
28,217	26,208	24,623	240	Course Reimbursement	50,000	50,000	-	-	20,840	42%	-	20,840	29,161
220,523	67,416	19,195	250	Unemployment Compensation	50,000	50,000	-	11,840	76,026	152%	-	87,866	(37,866)
351,610	444,270	551,512	260	Workers Compensation	583,213	583,213	-	12,000	556,206	95%	-	568,206	15,007
33,644	33,208	33,115	287	Uniform Allowance	34,000	34,000	-	-	39,355	116%	-	39,355	(5,355)
31,112	28,091	33,613	290	Other Employee Benefits	25,000	25,000	-	-	23,691	95%	-	23,691	1,309
\$ 15,448,872	\$ 16,169,390	\$ 17,416,145		<b>TOTAL BENEFITS</b>	\$ 17,344,015	\$ 17,344,015	\$ -	\$ 34,247	\$ 17,294,373		\$ -	\$ 17,328,620	\$ 15,395
100.0%	104.7%	107.7%			99.6%	99.6%		0.2%	99.7%		0.0%	99.9%	0.1%
137,408	63,772	55,625	320	HomeBound	90,000	88,770	(1,230)	\$ 3,300	\$ 86,222	97%	-	89,522	(752)
27,692	36,798	47,665	321	Gifted Activities	40,000	40,000	-	\$ 6,852	\$ 34,266	86%	-	41,118	(1,118)
-	-	-	322	Educational Interns	75,000	75,000	-	\$ -	\$ 47,610	63%	-	47,610	27,390
237,444	282,257	323,296	323	Instr Program Improvements	364,256	364,944	688	\$ 20,506	\$ 342,407	94%	-	362,913	2,031
8,017	14,258	20,127	324	Pupil Services	15,000	16,016	1,016	\$ -	\$ 15,587	97%	-	15,587	429
104,127	141,946	133,768	325	PPT Consultations	161,000	168,105	7,105	\$ 9,767	\$ 154,648	92%	-	164,415	3,690
102,822	99,148	125,281	327	Student Evaluations-Outside	96,000	89,025	(6,975)	\$ -	\$ 85,066	96%	-	85,066	3,959
20,763	20,000	25,840	328	Medical Advisors	26,000	25,870	(130)	\$ 1,950	\$ 20,759	80%	-	22,709	3,161
199,235	210,086	171,584	330	Other Prof/Tech Services	303,900	303,426	(474)	\$ 21,202	\$ 272,150	90%	-	293,353	10,074
486,273	314,693	353,542	331	Legal/Negotiations	350,000	350,000	-	\$ 65,680	\$ 283,081	81%	-	348,761	1,239
33,952	29,823	66,306	332	Licenses & Fees	-	-	-	\$ -	\$ -	0%	-	-	-
\$ 1,357,734	\$ 1,212,781	\$ 1,323,034		<b>TOTAL PURCHASED SERVICES</b>	\$ 1,521,156	\$ 1,521,156	\$ -	\$ 129,257	\$ 1,341,798		\$ -	\$ 1,471,055	\$ 50,101

**WESTPORT PUBLIC SCHOOLS**  
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2012-2013	2013-2014	2014-2015	Object Code	Descriptions	2015-2016	2015-2016	BUDGET ADJUSTMENT	2015-2016	2015-2016	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE
Year-End Expense	Year-End Expense	Year-End Expense			ADOPTED BUDGET	ADJUSTED BUDGET		ENCUMBERED TO DATE	EXPENDED TO DATE				
100.0%	89.3%	109.1%			115.0%	115.0%		8.5%	88.2%		0.0%	96.7%	3.3%
87,195	89,008	89,427	411	Water/Sewer	98,201	98,201	-	\$ 1,252	\$ 96,638	98%	-	97,890	311
1,649,123	1,729,775	1,803,729	413	Electricity	1,971,445	1,971,445	-	\$ -	\$ 2,058,317	104%	-	2,058,317	(86,872)
829,247	1,097,041	1,250,583	414	Natural Gas	1,300,624	1,300,624	-	\$ -	\$ 947,428	73%	-	947,428	353,197
22,691	137,515	87,477	415	Heating Oil	27,084	27,084	-	\$ 1,000	\$ 11,061	41%	-	12,062	15,022
398,640	463,128	466,216	421	Contracted Maintenance	499,585	460,182	(39,403)	\$ 3,952	\$ 445,464	97%	-	449,416	10,766
418,011	487,001	408,209	431	Building Maintenance	403,150	492,454	89,304	\$ 47,467	\$ 424,674	86%	-	472,140	20,314
197,421	161,474	185,375	432	Grounds Maintenance	309,040	212,031	(97,009)	\$ 13,573	\$ 201,257	95%	-	214,830	(2,799)
64,585	71,732	80,204	433	Repair Equip (Instructional)	76,506	77,389	883	\$ 926	\$ 66,671	86%	-	67,596	9,793
56,243	42,513	74,313	434	Repair Equip (Non-Instructional)	72,200	69,463	(2,737)	\$ 3,805	\$ 55,374	80%	-	59,180	10,283
558,567	235,810	1,522,111	435	Building Projects	153,182	55,511	(97,671)	\$ 7,100	\$ 48,411	87%	-	55,511	-
30,946	125,536	136,400	436	Grounds Projects	66,455	21,800	(44,655)	\$ 21,800	\$ 33,978	156%	-	55,778	(33,978)
202,628	298,968	342,984	437	Restore/Prevent Maintenance	347,598	545,483	197,885	\$ 98,100	\$ 342,908	63%	-	441,008	104,475
184,124	184,303	185,405	440	Equip Rentals & Copiers	184,127	184,127	-	\$ 21,693	\$ 149,151	81%	-	170,845	13,282
-	-	34,357	441	Building Rental	35,000	35,000	-	\$ -	\$ 41,599	119%	-	41,599	(6,599)
14,599	12,579	12,791	450	Gas/Travel Maintenance	15,400	15,400	-	\$ -	\$ 8,852	57%	-	8,852	6,548
185,203	202,784	222,009	451	Custodial Supplies	240,000	194,903	(45,097)	\$ 50,771	\$ 194,402	100%	-	245,173	(50,270)
241,880	205,196	265,915	452	Maintenance Supplies	250,000	272,750	22,750	\$ 16,275	\$ 262,375	96%	-	278,649	(5,899)
71,125	64,325	73,897	490	School Security	75,000	90,750	15,750	\$ 1,256	\$ 90,679	100%	-	91,935	(1,185)
\$ 5,212,229	\$ 5,608,688	\$ 7,241,402		<b>TOTAL PROPERTY SERVICES</b>	\$ 6,124,597	\$ 6,124,597	\$ -	\$ 288,970	\$ 5,479,238		\$ -	\$ 5,768,207	\$ 356,390
100.0%	107.6%	129.1%			84.6%	84.6%		4.7%	89.5%		0.0%	94.2%	5.8%
2,692,629	2,754,137	3,031,623	510	Transportation - Regular	3,340,964	3,340,964	-	\$ -	\$ 3,317,099	99%	-	3,317,099	23,865
566,676	564,665	652,651	511	Trans-Spec Ed-Internal	732,853	732,853	-	\$ 8,101	\$ 726,255	99%	-	734,356	(1,503)
94,284	135,617	144,469	512	Trans-Spec Ed-Public	125,685	125,685	-	\$ 15,539	\$ 147,852	118%	-	163,391	(37,706)
210,945	240,865	271,964	513	Trans-Spec Ed-Private	286,650	286,650	-	\$ 820	\$ 330,064	115%	-	330,884	(44,234)
24,994	29,490	29,731	516	Trans-Field Trips	42,144	46,630	4,486	\$ 2,025	\$ 33,920	73%	-	35,945	10,685
282,115	289,667	256,742	517	Gasoline-Buses	345,345	345,345	-	\$ 11,000	\$ 162,175	47%	-	173,175	172,170
155,426	169,836	174,755	520	Property Insurance	187,968	187,968	-	\$ -	\$ 185,491	99%	-	185,491	2,478
14,366	11,372	13,362	521	Flood Insurance	14,364	14,364	-	\$ -	\$ 15,573	108%	-	15,573	(1,209)
303,335	274,430	298,587	523	Liability Insurance	320,438	320,438	-	\$ -	\$ 308,026	96%	-	308,026	12,412
48,500	60,625	75,781	529	Athletic Insurance	81,465	81,465	-	\$ -	\$ 104,410	128%	-	104,410	(22,945)
476,555	570,691	598,442	530	Communication Systems	491,293	490,293	(1,000)	\$ 27,769	\$ 397,172	81%	-	424,940	65,353
30,410	44,709	36,153	535	Postage	45,000	45,000	-	\$ 3,101	\$ 39,161	87%	-	42,263	2,737
106,194	73,890	97,209	540	Advertising	110,000	110,000	-	\$ 940	\$ 47,842	43%	-	48,783	61,217
46,070	27,395	31,486	550	Printing	42,440	39,764	(2,676)	\$ 6,510	\$ 24,662	62%	-	31,172	8,592
1,729,412	1,644,048	1,619,445	560	Tuition-Public	1,800,000	1,800,000	-	\$ 45,544	\$ 1,467,743	82%	-	1,513,287	286,713

**WESTPORT PUBLIC SCHOOLS**  
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Year-End Expense	Year-End Expense	Year-End Expense			ADOPTED BUDGET	ADJUSTED BUDGET		ENCUMBERED TO DATE	EXPENDED TO DATE				
34,719	37,827	48,368	563	Tuition-Court & Agency Placed	100,000	100,000	-	\$ -	\$ 46,521	47%		46,521	53,479
52,282	51,480	44,290	565	Tuition-Alternative Ed	59,500	59,500	-	\$ -	\$ 29,324	49%		29,324	30,176
353,500	467,750	498,900	567	Tuition-Litigation	425,000	425,000	-	\$ 238,500	\$ 263,018	62%	-	501,518	(76,518)
22,150	20,799	12,055	569	Tuition-Summer Programs	20,000	20,000	-	\$ -	\$ 20,000	100%		20,000	-
32,073	36,335	29,339	580	Staff Travel/Mileage	54,834	54,024	(810)	\$ 761	\$ 55,120	102%		55,881	(1,857)
<b>\$ 7,276,634</b>	<b>\$ 7,505,628</b>	<b>\$ 7,965,352</b>		<b>TOTAL OTHER PURCH SERVICES</b>	<b>\$ 8,625,943</b>	<b>\$ 8,625,943</b>	<b>\$ -</b>	<b>\$ 360,610</b>	<b>\$ 7,721,429</b>		<b>\$ -</b>	<b>\$ 8,082,039</b>	<b>\$ 543,904</b>
<b>100.0%</b>	<b>103.1%</b>	<b>106.1%</b>			<b>108.3%</b>	<b>108.3%</b>		<b>4.2%</b>	<b>89.5%</b>		<b>0.0%</b>	<b>93.7%</b>	<b>6.3%</b>
814,905	891,385	1,016,020	611	Supplies-Instructional	847,647	916,568	68,921	22,219	890,850	97%		913,069	3,499
527,755	591,351	646,077	612	Software	674,099	656,096	(18,003)	-	645,706	98%		645,706	10,390
122,397	129,224	134,139	613	Tech Supplies	129,975	146,523	16,548	-	170,135	116%	-	170,135	(23,612)
30,715	35,116	35,646	615	Graduation Expenses	36,856	36,856	-	13,578	23,346	63%		36,924	(68)
440,072	613,915	643,441	641	Textbooks	686,781	622,831	(63,950)	16,428	617,208	99%		633,636	(10,805)
131,530	133,066	131,510	642	Library Books & Periodicals	123,969	124,622	653	4,176	114,246	92%		118,422	6,200
9,870	19,820	14,615	643	A/V Materials	16,651	15,578	(1,073)	-	14,856	95%		14,856	722
151,863	163,114	155,371	690	Non Instructional Supplies	174,936	173,707	(1,229)	3,230	152,826	88%		156,056	17,651
18,212	22,036	29,089	691	Health Supplies	29,550	27,683	(1,867)	209	27,287	99%		27,496	187
<b>\$ 2,247,319</b>	<b>\$ 2,599,027</b>	<b>\$ 2,805,908</b>		<b>TOTAL SUPPLIES AND MTLs.</b>	<b>\$ 2,720,464</b>	<b>\$ 2,720,464</b>	<b>\$ -</b>	<b>\$ 59,839</b>	<b>\$ 2,656,460</b>		<b>\$ -</b>	<b>\$ 2,716,299</b>	<b>\$ 4,165</b>
<b>100.0%</b>	<b>115.7%</b>	<b>108.0%</b>			<b>97.0%</b>	<b>97.0%</b>		<b>2.2%</b>	<b>97.6%</b>		<b>0.0%</b>	<b>99.8%</b>	<b>0.2%</b>
54,028	76,315	61,690	731	Equip-New Instructional	60,756	69,923	9,167	15,704	93,818	134%		109,522	(39,599)
36,968	27,289	51,772	732	Equip-New Non Instructional	157,933	148,166	(9,767)	-	285,141	192%		285,141	(136,975)
10,064	16,846	26,393	733	Equip-Replace Instructional	60,548	61,105	557	54,201	96,078	157%		150,279	(89,174)
29,078	21,135	8,507	734	Equip-Replace Non Instructional	46,306	45,719	(587)	-	82,622	181%		82,622	(36,903)
35,763	72,157	105,493	735	Furniture	91,654	96,284	4,630	16,802	105,578	110%		122,380	(26,096)
994,903	1,022,553	1,037,198	736	Tech Equip-Instructional	1,040,595	1,034,758	(5,837)	-	1,034,670	100%		1,034,670	88
56,948	37,786	26,729	737	Tech Equip-Non Instructional	16,783	18,620	1,837	343	17,808	96%		18,151	469
<b>\$ 1,217,753</b>	<b>\$ 1,274,081</b>	<b>\$ 1,317,782</b>		<b>TOTAL EQUIPMENT</b>	<b>\$ 1,474,575</b>	<b>\$ 1,474,575</b>	<b>\$ -</b>	<b>\$ 87,050</b>	<b>\$ 1,715,715</b>		<b>\$ -</b>	<b>\$ 1,802,765</b>	<b>\$ (328,190)</b>
<b>100.0%</b>	<b>104.6%</b>	<b>103.4%</b>			<b>111.9%</b>	<b>111.9%</b>		<b>5.9%</b>	<b>116.4%</b>		<b>0.0%</b>	<b>122.3%</b>	<b>-22.3%</b>
75,492	73,027	77,075	810	Dues & Fees	87,000	84,572	(2,428)	30	80,803	96%		80,833	3,739
21,517	26,737	27,254	811	Student Act & Awards	30,628	33,056	2,428	939	29,011	88%		29,950	3,106
366,537	384,648	399,528	812	Student Athletics	392,200	392,200	-	1,835	393,755	100%		395,590	(3,390)
<b>\$ 463,546</b>	<b>\$ 484,412</b>	<b>\$ 503,857</b>		<b>TOTAL OTHER</b>	<b>\$ 509,828</b>	<b>\$ 509,828</b>	<b>\$ -</b>	<b>\$ 2,804</b>	<b>\$ 503,569</b>		<b>\$ -</b>	<b>\$ 506,373</b>	<b>\$ 3,455</b>
<b>100.0%</b>	<b>104.5%</b>	<b>104.0%</b>			<b>101.2%</b>	<b>101.2%</b>		<b>0.5%</b>	<b>98.8%</b>		<b>0.0%</b>	<b>99.3%</b>	<b>0.7%</b>
<b>\$ 100,226,554</b>	<b>\$ 103,997,089</b>	<b>\$ 108,979,222</b>		<b>GRAND TOTAL</b>	<b>\$ 111,171,756</b>	<b>\$ 111,171,756</b>	<b>\$ -</b>	<b>\$ 1,113,229</b>	<b>\$ 108,624,569</b>		<b>\$ -</b>	<b>\$ 109,737,799</b>	<b>\$ 1,433,957</b>
<b>100.0%</b>	<b>103.8%</b>	<b>104.8%</b>			<b>102.0%</b>	<b>102.0%</b>		<b>1.0%</b>	<b>97.7%</b>		<b>0.0%</b>	<b>98.71%</b>	<b>1.29%</b>



EXHIBIT B

WESTPORT PUBLIC SCHOOLS  
2015-2016 REVENUE OFFSET BUDGETS

		# Students	Project Return & Special Ed	# Students	Pre-School	Total Revenue Offset Budgets
<b>PROJECTED REVENUE</b>			\$ -		\$ 153,298	\$ 153,298
Tuition Type	Est. Tuition					
Project Return/Special Ed						
Partial Self Contained						
<b>PRE-SCHOOL</b>						
5 days per week	\$ 6,185			7	\$ 43,295	\$ 43,295
Extended Day	\$ 9,778			10	\$ 97,780	\$ 97,780
Employee Extended Day	\$ 2,445			5	\$ 12,223	\$ 12,223
						\$ -
<b>APPROPRIATION REQUESTED</b>		0	\$ -	22	\$ 153,298	\$ 153,298
<b>ACTUAL REVENUE</b>			\$ 13,210		\$ 148,287	\$ 161,497
<b>ACTUAL EXPENDITURES</b>						
<b>CERTIFIED STAFF</b>						
Sped Teacher					\$ 15,152	\$ 15,152
<b>NON-CERTIFIED STAFF</b>						
Paraprofessionals					\$ 33,036	\$ 33,036
<b>BENEFITS</b>						
Health						
Social Security/Medicare			\$ -		\$ 36,000	\$ 36,000
					\$ 2,469	\$ 2,469
<b>CONTRACTED SERVICES</b>						
(OT/PT, Consultations, Evals, Other)			\$ 13,210		\$ 61,630	\$ 74,840
<b>ACTUAL EXPENDITURES</b>			\$ 13,210		\$ 148,287	\$ 161,497
Revenue generated but no appropriation requested for:						
Employee Tuition		\$ 140,446				

WESTPORT PUBLIC SCHOOLS  
PRIVATE SCHOOL BUDGET

Object Code	Description	2011-2012 Year-End Expenditures	2012-2013 Year-End Expenditures	2013-2014 Year-End Expenditures	2014-2015 Year-End Expenditures	2015-2016 ADOPTED BUDGET	2015-2016 Expended & Encumbered	Account Balance
109	Special Ed Teacher	46,798	49,160	52,066	53,003	54,063	54,063	-
126	Nurses	41,843	42,784	43,977	45,170	46,525	46,525	-
155	Non-Certified Subs	-	945	945	-	950	-	950
210	Health Insurance	13,770	14,045	14,045	12,503	14,628	14,628	-
220	FICA/Med	3,709	3,872	3,872	4,132	4,343	4,222	121
510	Pupil Transportation	164,400	169,804	169,804	178,400	196,241	195,449	792
517	Pupil Transp - Fuel, Buses	17,486	27,137	27,137	28,540	25,665	27,528	(1,863)
	<b>TOTAL</b>	\$ 288,006	\$ 307,747	\$ 311,846	\$ 321,748	\$ 342,415	\$ 342,415	-

**Fund 07 - PA 10-217**  
**Services for Children in Private Non-Profit Schools - Greens Farms Academy**  
**Fiscal Year: 16 - 0\$ Accounts Excluded**

**CC: 902**

Budget Unit	Act	Budget Unit Title	Account Title	FY Budget	PR Enc	Reqs	Enc	All Enc	Exp	Enc + Exp	Bud Bal
073700902000	109	PRIVATE SCHOOL	SPECIAL ED TEACHERS	54,063.00	0.00	0.00	0.00	0.00	54,062.90	54,062.90	0.10
073700902000	126	PRIVATE SCHOOL	NURSES	46,525.00	0.00	0.00	0.00	0.00	46,524.80	46,524.80	0.20
073700902000	155	PRIVATE SCHOOL	NON-CERT SUBS	950.00	0.00	0.00	0.00	0.00	0.00	0.00	950.00
073700902000	210	PRIVATE SCHOOL	HEALTH INSURANCE	14,628.00	0.00	0.00	0.00	0.00	14,628.00	14,628.00	0.00
073700902000	220	PRIVATE SCHOOL	EMPLOYER FICA/MED	4,343.00	0.00	0.00	0.00	0.00	4,222.30	4,222.30	120.70
073700902000	510	PRIVATE SCHOOL	TRANSPORTATION-REGULAR	196,241.00	0.00	0.00	0.00	0.00	195,449.31	195,449.31	791.69
073700902000	517	PRIVATE SCHOOL	DIESEL FUEL - BUSES	25,665.00	0.00	0.00	0.00	0.00	27,527.69	27,527.69	(1,862.69)
<b>CC :902</b>				<b>342,415.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>342,415.00</b>	<b>342,415.00</b>	<b>0.00</b>
<b>Fund 07</b>				<b>342,415.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>342,415.00</b>	<b>342,415.00</b>	<b>0.00</b>

EXHIBIT D

WESTPORT PUBLIC SCHOOLS  
STATE & FEDERAL PUBLIC SCHOOL GRANTS  
as of June 30, 2016

Descriptions	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Expended/Encumbered	Current Balances	% Expended
Investing & Personal Finance	17,435	0	0	0	0	0	0%
Carol M White PEP	0	234,067	382,681	564,912	302,268	262,644	53.5%
High Quality Schools & Common Core (Tech)	0	27,384	0	126,390	126,390	0	0%
Open Choice	126,000	155,667	151,417	166,184	159,780	6,404	96.1%
Title 1 - ESEA Carry Over	4,953	10,887	30,378	30,496	30,496	0	100.0%
Title 1 - ESEA	149,884	139,743	134,610	165,102	141,879	23,223	85.9%
Carl D. Perkins	37,566	32,771	33,802	35,522	35,522	0	100.0%
Title II - Teacher	91,624	86,762	86,159	85,916	85,906	10	100.0%
Title II - Teacher Carry Over	1,455	0	31	39	39	0	100.0%
Title III English	1,111	0	155	6,426	6,000	426	93.4%
Title III English Carry Over	7,589	0	0	8,736	8,736	0	0%
Title III English -New Canaan	3,531	8,290	0	5,828	0	5,828	0.0%
Title III English -New Canaan Carry Over	3,967	9,182	4,717	8,111	8,111	0	100.0%
CCSS Math Practices	0	0	1,500	0	0	0	0%
IDEA Part B Carryover	120,761	198,082	281,267	519,871	519,871	0	100.0%
IDEA Part B	821,035	670,426	496,923	1,014,403	694,956	319,447	68.5%
Section 619 Pre-School Grants Carryover	767	0	0	13,409	13,409	0	0%
Section 619 Pre-School	23,617	21,425	8,069	21,472	14,453	7,019	67.3%
Immigrant & Youth Carryover	0	0	3,801	0	0	0	0%
Immigrant & Youth	0	11,432	0	0	0	0	0%
<b>Total Public Grants</b>	<b>\$1,411,295</b>	<b>\$1,606,120</b>	<b>\$1,615,509</b>	<b>\$2,772,817</b>	<b>\$2,147,816</b>	<b>\$625,001</b>	<b>77.5%</b>

CARRYOVER - Balance will Carryover to following year

NON-PUBLIC SCHOOL GRANTS

Descriptions	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Expended/Encumbered	Current Balances	% Expended
Adult Ed	1,418	1,595	1,230	183	183	0	100%
Title I Neglected & Delinquent	2,313	2,346	1,342	1,348	1,348	0	100%
Title II - Teacher	177	0	0	241	241	0	100%
Title II - Teacher Carry Over	61	0	0	241	241	0	100%
IDEA Part B Carryover	1,317	3,067	3,000	755	755	0	100%
IDEA Part B	183	0	2,245	3,000	2,845	155	95%
<b>Total Non Public Grants</b>	<b>\$5,469</b>	<b>\$7,008</b>	<b>\$7,817</b>	<b>\$5,768</b>	<b>\$5,613</b>	<b>\$155</b>	<b>97.3%</b>

CARRYOVER - Balance will Carryover to following year

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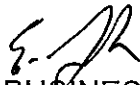
**INTEROFFICE MEMORANDUM**

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**TO:** COLLEEN PALMER  
SUPERINTENDENT

**FROM:** ELIO LONGO, JR.   
DIRECTOR OF SCHOOL BUSINESS OPERATIONS

**SUBJECT:** REQUEST FOR APPROPRIATION – RENTALS &  
REIMBURSEMENTS

**DATE:** August 22, 2016

**Cc:** G. Conrad, F. Meilan, Rentals File

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The Board of Education, in accordance with the policy approved by the Board of Education (based on an agreement with the Board of Finance), has authorized the Superintendent to provide written accounting to the Board of Finance regarding revenues and expenditures associated with rentals and reimbursements.

I am now submitting the final report on the Rentals and Reimbursement account. The final Rentals and Reimbursements statement provides the summary of activity for the rental fees received for the use of school facilities by outside organizations.

We are, therefore, requesting that the Board of Finance accept the report and make net appropriation adjustments to the Board of Education budget in the amount of \$0.00 as follows:

Final action requested:

Total funds received (07/01/15 – 06/30/16)	\$147,951.06
Funds deemed appropriated per CGS 10-222a (07/01/15 – 06/30/16)	<u>\$147,951.06</u>
Net appropriation request (07/01/15 – 06/30/16)	\$0.00

This request for appropriation complies with the Fund Accounting Procedure agreed to in 2001 by the Board of Education and the Board of Finance.

**WESTPORT PUBLIC SCHOOLS  
RENTALS & REIMBURSEMENTS**

as of June 30, 2016

	Revenues Received	Expenditure Detail	Expenditures as of 06/30/16	Balance to Town
Account 852				
Outside Activities & School Use	\$ 147,951.06			
Payroll				
BOE staff		\$ 50,946.19		
FICA/Medicare		\$ 3,691.93		
		\$ 54,638.12	\$ 54,638.12	\$ -
Payments to Vendors			\$ 93,312.94	
<b>TOTAL</b>	\$ 147,951.06		\$ 147,951.06	\$ -

**Revenue & Expense Detail**

<b>Revenues</b>		
Camp Gan Israel	\$ 71,871.74	
Westport Young Women's League	\$ 14,835.90	
Westport Academy of Dance	\$ 13,687.04	
Congregation for Humanistic Judaism	\$ 6,437.71	
All Other (Under \$5,000)	\$ 41,118.67	
	\$ 147,951.06	
<b>Expenditures</b>		
Payroll (including FICA/Med)	\$ 54,638.12	
Electricity	\$ 78,091.40	
Refund to Camp Gan Israel (sec. deposit)	\$ 10,000.00	
Fingerprinting	\$ 3,276.54	
Misc. Reimbursements	\$ 1,945.00	
	\$ 147,951.06	

EXHIBIT F

WESTPORT PUBLIC SCHOOLS  
FACILITIES PROJECT SUMMARY  
FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
CES	Test Oil Tank	\$ 1,000	330	Other Professional Services
	Repair on Sewer Lines (Septic System)	\$ 3,233	431	Building Maintenance
	HVAC Repairs/Electrical Repairs	\$ 1,133	431	Building Maintenance
	Fix Alarm Sensor on Oil Tank	\$ 521	431	Building Maintenance
	Sprinkler System Repairs	\$ 624	431	Building Maintenance
	Glass Repairs	\$ 1,410	431	Building Maintenance
	Intercom/Fire Alarm Repairs	\$ 1,009	431	Building Maintenance
	Emergency Lights, Exit Signs and Pole Lights Repairs	\$ 1,485	431	Building Maintenance
	Window Film Installation	\$ 1,000	431	Building Maintenance
	Roof Repairs	\$ 516	431	Building Maintenance
	Plumbing Repair	\$ 582	431	Building Maintenance
	Snake out Sewer Line	\$ 1,040	431	Building Maintenance
	Playground Repairs	\$ 12,143	432	Grounds Maintenance
	Grounds Maintenance Not Covered Under Contract	\$ 720	432	Grounds Maintenance
	Cut Back Branches and cut Down Trees	\$ 400	432	Grounds Maintenance
	Repair Gates and Fences	\$ 3,991	432	Grounds Maintenance
	Playground Fiber	\$ 1,680	432	Grounds Maintenance
	Gym Lead Abatement (Gym & Café)	\$ 5,150	435/1614	Building Projects
	Lead Testing Café	\$ 1,505	435/1614	Building Projects
	Replace Back Lot Asphalt	\$ 21,800	436/1603	Grounds Project
	Classroom Refurbishing (Painting)	\$ 40,000	437/1604	Restorative Maintenance
	Boiler Breeching Repair	\$ 1,600	435/Town PO	Building Projects
	Remodel Bathrooms (9)	\$ 18,151	437/Town PO	Restorative Maintenance
	A/C Installation Gym and Café	\$ 215,430	Town PO	Capital Project

WESTPORT PUBLIC SCHOOLS  
FACILITIES PROJECT SUMMARY  
FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
	Kitchen Supplies to do in house after Steel Sheets are in place	\$ 2,853	143100333000431	Café Account
	Kitchen 40" Stainless Steel Sheets	\$ 2,680	143100333000431	Café Account
		<u>\$ 341,657</u>		
GFS	Oil Tank Test	\$ 1,250	330	Other Professional Services
	Misc. Repairs on HVAC & Electrical	\$ 5,035	431	Building Maintenance
	Microbial Tank Additive Heating Oil Preservative	\$ 1,902	431	Building Maintenance
	Replace Chemical Feed to Boilers	\$ 583	431	Building Maintenance
	Chiller Repairs	\$ 507	431	Building Maintenance
	Elevator Repairs	\$ 1,588	431	Building Maintenance
	Intercom, Fire Alarm & Clock Repairs	\$ 4,799	431	Building Maintenance
	Emergency Lights, Exit Signs and Pole Lights Repairs	\$ 3,931	431	Building Maintenance
	Roof Repairs	\$ 2,223	431	Building Maintenance
	Playground Repairs	\$ 4,150	432	Grounds Maintenance
	Grounds Maintenance Not Covered Under Contract	\$ 2,365	432	Grounds Maintenance
	Catch Basin Repair	\$ 1,850	432	Grounds Maintenance
	Cut Back Branches and Cut Down Trees	\$ 1,500	432	Grounds Maintenance
	Playground Fiber	\$ 840	432	Grounds Maintenance
	Repair Fence for Handi Cap Ramp/ Walkway	\$ 878	432	Grounds Maintenance
	Gymnasium Floor Refinishing	\$ 16,871	437/1605	Restorative Maintenance
	Classroom Refurbishing (Painting)	\$ 47,300	437/1604	Restorative Maintenance
	Main Office Remove Carpet/Skin Coat Floors/Install New Carpet Tile	\$ 12,132	435/Town PO	Building Projects
	Indoor Dehumidifier Duct Mounted Return Air De-Humidistat	\$ 2,964	435/Town PO	Building Projects
	PTA Donation Playground	\$ 115,614	436	Building Projects
		<u>\$ 228,283</u>		



WESTPORT PUBLIC SCHOOLS  
 FACILITIES PROJECT SUMMARY  
 FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
KHS	Oil Tank Test	\$ 1,000	330	Other Professional Services
	Lead Testing KHS Gym Closet & Gym	\$ 1,230	431	Building Maintenance
	Lead Abatement Gym Walls	\$ 8,870	431	Building Maintenance
	Lead Abatement Room 110 (plaster ceiling 10sf)	\$ 5,685	431	Building Maintenance
	Remove 10 Sq. Ft (Front Wall for Electrical Repair)	\$ 790	431	Building Maintenance
	Window and Blinds Repairs	\$ 649	431	Building Maintenance
	Kitchen Lead Inspection Dust Wipes	\$ 990	431	Building Maintenance
	Heat Pump Room 110/Air Handling Operations	\$ 6,890	431	Building Maintenance
	Microbial Tank Additive Heating Oil Preservative/Repair to Oil Tank	\$ 2,976	431	Building Maintenance
	Elevator Repairs	\$ 4,404	431	Building Maintenance
	Replace Windows, Glass	\$ 1,425	431	Building Maintenance
	Intercom, Fire Alarm & Clock Repairs	\$ 1,048	431	Building Maintenance
	Electrical Repairs	\$ 1,550	431	Building Maintenance
	Emergency Lights, Exit Signs and Pole Lights Repairs	\$ 4,823	431	Building Maintenance
	Roof Repairs	\$ 576	431	Building Maintenance
	Install a New Condensate Tank	\$ 5,750	431	Building Maintenance
	Boiler Repairs	\$ 13,270	431	Building Maintenance
	HVAC Repairs	\$ 2,367	431	Building Maintenance
	Snake out Sewer Lines	\$ 393	431	Building Maintenance
	Playground Repairs	\$ 8,555	432	Grounds Maintenance
	Playground Fiber	\$ 6,224	432	Grounds Maintenance
	Grounds Maintenance Not Covered Under Contract	\$ 3,050	432	Grounds Maintenance
	Cut Back Branches and Cut Down Trees	\$ 480	432	Grounds Maintenance
	Playground Fiber	\$ 840	433	Grounds Maintenance
	Testing Lead in Boiler Room	\$ 1,680	435/1610	Building Projects
	Classroom Refurbishing	\$ 34,905	437/1604	Restorative Maintenance
	Paint Auditorium	\$ 7,760	437/1606	Restorative Maintenance

WESTPORT PUBLIC SCHOOLS  
 FACILITIES PROJECT SUMMARY  
 FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
	Re-Pointing Rear Brick Core Building	\$ 13,720	436/Town PO	Grounds Projects
	Re-Pointing Rear Brick West Wing	\$ 15,810	436/Town PO	Grounds Projects
	Installation of Card Readers on Portables	\$ 4,995	435/Town PO	Building Projects
		<u>\$ 162,705</u>		
LLS	Bacteria Test on Oil Tank for Generator	\$ 250	330	Other Professional Services
	Re-Insulate Pipes	\$ 3,870	431	Building Maintenance
	Misc. Repairs on HVAC & Electrical	\$ 3,903	431	Building Maintenance
	Oil Tank Additive Heating Oil Preservative	\$ 951	431	Building Maintenance
	Sprinkler Repair	\$ 1,139	431	Building Maintenance
	Elevator Repairs	\$ 4,125	431	Building Maintenance
	Replace Glass, Windows	\$ 420	431	Building Maintenance
	Intercom, Fire Alarm Repairs/Clocks	\$ 4,795	431	Building Maintenance
	Repair Emergency Lights, Pole Lights, Exit signs, etc.	\$ 3,233	431	Building Maintenance
	Roof Repairs	\$ 741	431	Building Maintenance
	Snake out Sewer Lines (Inside Bldg.)	\$ 6,354	431	Building Maintenance
	Grounds Maintenance Not Covered Under Contract	\$ 11,190	432	Grounds Maintenance
	Sewer Manhole Repair	\$ 4,000	432	Grounds Maintenance
	Masonry Repairs	\$ 1,015	432	Grounds Maintenance
	Sidewalk Repairs	\$ 3,500	432	Grounds Maintenance
	Tree Removal	\$ 1,837	432	Grounds Maintenance
	Pest Control Not Covered Under Contract Bees, Drain Flies	\$ 1,688	432	Grounds Maintenance
	Long Lots Baseball Field	\$ 3,453	432	Grounds Maintenance
	Playground Fiber	\$ 1,680	432	Grounds Maintenance
	Excavate & Remove an Outside House	\$ 3,523	432	Grounds Maintenance
	A/C Compressors	\$ 15,980	435/1611	Building Projects

**WESTPORT PUBLIC SCHOOLS  
FACILITIES PROJECT SUMMARY  
FY 2015 - 2016**

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
	Classroom Refurbishing	\$ 40,445	437/1604	Restorative Maintenance
	Stair Treads Replacement (7) Locations	\$ 20,297	437/Town PO	Restorative Maintenance
	Rear Driveway Asphalt Repair	\$ 14,500	436/Town PO	Grounds Project
		<u>\$ 152,888</u>		
SES	Oil Tank Test	\$ 1,000	330	Other Professional Services
	Boiler Treatment	\$ 2,155	431	Building Maintenance
	Misc. Repairs on HVAC/Electrical & AHU Operations	\$ 8,784	431	Building Maintenance
	Oil Tank Additive Heating Oil Preservative	\$ 951	431	Building Maintenance
	Sprinkler Repairs	\$ 4,117	431	Building Maintenance
	Intercom, Fire Alarm Repairs/clocks	\$ 2,031	431	Building Maintenance
	Repair Emergency Lights, Exit Signs, Pole Lights	\$ 1,586	431	Building Maintenance
	Generator Repairs	\$ 3,483	431	Building Maintenance
	Boiler Repairs	\$ 3,680	431	Building Maintenance
	Replace Chilled Water Flow Switch	\$ 2,643	431	Building Maintenance
	Replace 3 Flow Switches	\$ 5,291	431	Building Maintenance
	Playground Repairs	\$ 4,730	432	Grounds Maintenance
	SES Pavement Markings	\$ 975	432	Grounds Maintenance
	Grounds Maintenance Not Covered Under Contract	\$ 900	432	Grounds Maintenance
	Cut Branches,	\$ 466	432	Grounds Maintenance
	Repair Gates and Fences	\$ 813	432	Grounds Maintenance
	Playground Fiber	\$ 2,520	432	Grounds Maintenance
	Carpet to Tile Library	\$ 7,800	435/1602	Building Projects
	Pipe Insulation Hallway	\$ 1,150	435/1610	Building Projects
	Classroom Refurbishing	\$ 24,350	437/1604	Restorative Maintenance
	STEM Room/Classrooms	\$ 72,336	437/1617	Restorative Maintenance

WESTPORT PUBLIC SCHOOLS  
FACILITIES PROJECT SUMMARY  
FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
	HVAC for STEM Room	\$ 8,900	437/1617	Restorative Maintenance
	Courtyard Sidewalk	\$ 7,470	436/Town PO	Grounds Projects
		<u>\$ 168,130</u>		
BMS	Oil Tank Test	\$ 1,000	330	Other Professional Services
	Repaired Blinds	\$ 611	431	Building Maintenance
	Mold Remediation	\$ 2,225	431	Building Maintenance
	Repair Back Flow Preventers	\$ 503	431	Building Maintenance
	Replace Zone Manager	\$ 16,687	431	Building Maintenance
	Misc. Repairs on HVAC/Electrical/AHU Operations	\$ 9,262	431	Building Maintenance
	Remove Water from Oil Tank/Add Microbial Tank Additive	\$ 1,432	431	Building Maintenance
	Elevator Repairs	\$ 7,787	431	Building Maintenance
	Replace Windows, Glass, etc.	\$ 2,200	431	Building Maintenance
	Repair Intercoms, Clocks, Fire Alarm Systems	\$ 3,645	431	Building Maintenance
	Emergency Lights, Exit Signs and Pole Lights Repairs	\$ 3,571	431	Building Maintenance
	Repair Generator	\$ 2,389	431	Building Maintenance
	Roof Repairs	\$ 2,032	431	Building Maintenance
	Replace Flow Switches for Chiller # 1	\$ 2,853	431	Building Maintenance
	Folding Door Repair	\$ 5,872	431	Building Maintenance
	Paint Crosswalks	\$ 450	432	Grounds Maintenance
	Grounds Maintenance Not Covered Under Contract	\$ 2,250	432	Grounds Maintenance
	Repair Fences and Gates	\$ 5,984	432	Grounds Maintenance
	Re-Insulate Pipes in Room 114	\$ 2,390	435/1610	Building Projects
	Pipe Insulation Hallway	\$ 1,050	435/1610	Building Projects
	Zone Manager Upgrade # 3	\$ 16,687	435/Town PO	Building Projects

WESTPORT PUBLIC SCHOOLS  
 FACILITIES PROJECT SUMMARY  
 FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
	Outside Lift Repair	\$ 16,289	436	Grounds Projects
	Classroom Refurbishing (Painting)	\$ 37,550	437/1604	Restorative Maintenance
	Hallways Replace Cracked Tiles & Concrete Subfloor Repairs	\$ 14,927	437/1607	Restorative Maintenance
		<u>\$ 159,645</u>		
CMS	Repair Back Flow Preventers	\$ 625	431	Building Maintenance
	Chiller Repair	\$ 3,460	431	Building Maintenance
	CMS Music Room Cabinet	\$ 23,800	431	Building Maintenance
	HVAC Repairs & Electrical Repairs	\$ 2,284	431	Building Maintenance
	Nurses Office Supplemental Heat Pump	\$ 14,250	431	Building Maintenance
	Trane Sensor Removed	\$ 4,100	431	Building Maintenance
	Repair Sprinklers	\$ 630	431	Building Maintenance
	Paint 3 Panels in Café	\$ 1,500	431	Building Maintenance
	Replace Two VFD's for the Chiller	\$ 5,855	431	Building Maintenance
	Elevator Repairs	\$ 5,665	431	Building Maintenance
	Intercom, Fire Alarm Repairs, Clocks	\$ 4,449	431	Building Maintenance
	Repair Emergency Lights, Exit Signs and Pole Lights	\$ 728	431	Building Maintenance
	Art & Music Hallways Tile	\$ 19,683	431	Building Maintenance
	Roof Repairs	\$ 576	431	Building Maintenance
	Replace Piping Reducer & Vibration Dampers on Boiler Pumps	\$ 3,380	431	Building Maintenance
	HVAC & AC Repairs	\$ 910	431	Building Maintenance
	Grounds Maintenance Not Covered Under Contract	\$ 2,170	432	Grounds Maintenance
	Cut back Branches and Cut Down Trees	\$ 467	432	Grounds Maintenance
	Pipe Insulation	\$ 13,906	435/1610	Building Projects
	Pipe Insulation Hallway	\$ 4,900	435/1610	Building Projects

WESTPORT PUBLIC SCHOOLS  
FACILITIES PROJECT SUMMARY  
FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
	HVAC Modification B. Frimmers Room	\$ 17,500	435/Town PO	Building Projects
	Inside Concrete Work Expansion Joints	\$ 45,000	435/Town PO	Building Projects
	Classroom Refurbishing (Carpet to Tile)	\$ 45,000	437/1604	Restorative Maintenance
	Painting Kitchen Area	\$ 4,400	17 Café Acct.	Café Account
	Install VCT - Café & Faculty Lounge	\$ 24,321	17 Café Acct.	Café Account
		<u>\$ 249,539</u>		
SHS	Oil Tank Test	\$ 3,000	330	Other Professional Services
	Replace Blinds	\$ 1,088	431	Building Maintenance
	Rental Charge and CO2 for the Pool	\$ 2,515	431	Building Maintenance
	Parts Suppression System Kitchen and Recharging Fire Extinguisher	\$ 1,065	431	Building Maintenance
	Cylinder with Hydro Test	\$ 1,000	431	Building Maintenance
	Bailey Pottery	\$ 3,322	431/1613	Building Maintenance
	5 Locker Room Benches	\$ 780	431	Building Maintenance
	Hot Water Filtration	\$ 8,542	431/1616	Building Maintenance
	Pool Supplies	\$ 4,833	431	Building Maintenance
	Auditorium Stage Rigging	\$ 1,252	431	Building Maintenance
	Nurse School Playground	\$ 700	431	Building Maintenance
	Misc. Repairs on HVAC/ AHU Operations/Electrical	\$ 20,600	431	Building Maintenance
	Art Room 1008 Install Baily Pottery	\$ 4,500	431/1613	Building Maintenance
	Replace 8 Actuators	\$ 4,080	431	Building Maintenance
	Replace Auditorium Heating Valve	\$ 6,174	431	Building Maintenance
	Replace Café Hot Heating Valve	\$ 6,994	431	Building Maintenance
	Check Operations AHU	\$ 5,985	431	Building Maintenance
	Replace Blower Bearings in Fieldhouse	\$ 4,180	431	Building Maintenance
	Oil Tank Additive Heating Oil Preservative	\$ 2,191	431	Building Maintenance
	Perform 5 Year Test & Replace gauges (Sprinkler System)	\$ 1,475	431	Building Maintenance

WESTPORT PUBLIC SCHOOLS  
FACILITIES PROJECT SUMMARY  
FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
	HVAC Repairs	\$ 738	431	Building Maintenance
	Culinary Arts Summer Clean Up	\$ 793	431	Building Maintenance
	Elevator Repairs	\$ 1,119	431	Building Maintenance
	Replace Windows and Glass	\$ 1,095	431	Building Maintenance
	Intercom, Fire Alarm Repairs/Clocks	\$ 4,022	431	Building Maintenance
	Auditorium, Crack, Inspection	\$ 2,615	431	Building Maintenance
	Fire Safety Curtain Upgrade	\$ 12,970	431	Building Maintenance
	Repair Emergency Lights and Exit Signs Pole Lights	\$ 2,956	431	Building Maintenance
	Battery Replacement for Emergency Lights	\$ 7,950	431	Building Maintenance
	Generator Repairs	\$ 7,646	431	Building Maintenance
	Roof Repairs	\$ 2,886	431	Building Maintenance
	Hot Water Heater Installation	\$ 7,950	431/1616	Building Maintenance
	Replaced Chilled Water Coil	\$ 3,633	431	Building Maintenance
	Culinary Arts Kitchen Summer Clean up	\$ 1,450	431	Building Maintenance
	Cut Trees and Branches	\$ 4,200		
	Grounds Maintenance Not Covered Under Contract	\$ 7,835	432	Grounds Maintenance
	Fence and Gate Repairs	\$ 803	432	Grounds Maintenance
	Playground Fiber	\$ 840	432	Grounds Maintenance
	Classroom Refurbishing (Painting)	\$ 33,800	437/1604	Restorative Maintenance
	Removal of Carpet & Install Carpet in Guidance - 2 Rooms	\$ 15,000	437/Town PO	Restorative Maintenance
	Re-Run Security Wires in Fieldhouse	\$ 11,073	490	Security Account
		<u>\$ 215,660</u>		
System	136 Riverside Ave. Interior Cleaning Smoke	\$ 6,193	431	Building Project
Wide	136 Riverside Chimney Liner	\$ 3,190	431	Building Projects

WESTPORT PUBLIC SCHOOLS  
 FACILITIES PROJECT SUMMARY  
 FY 2015 - 2016

<u>SCHOOL</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>OBJECT /PROJECT CODE</u>	<u>ACCOUNT</u>
	8 Multi Point Input Fire alarm Digital Dialers for Monitoring 7 schools (CMS had one) Part of Mass Communication Project	\$ 6,300	490	Security Account
		<u>\$ 15,683</u>		
	<b>TOTAL</b>	<b><u>\$ 1,694,190</u></b>		



# WESTPORT PUBLIC SCHOOLS

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COLLEEN A. PALMER, Ph.D.  
Superintendent of Schools

110 MYRTLE AVENUE  
WESTPORT, CONNECTICUT 06880  
TELEPHONE: (203) 341-1025  
Fax: (203) 341-1029

To: Members of the Board of Education  
From: Colleen A. Palmer, Ph.D., Superintendent *C.A.P.*  
Subject: Acceptance of Gifts  
Date: August 29, 2016

We have received two very generous gifts for acceptance by the Board of Education at our meeting of August 29.

The first of these is a Steinway and Sons upright piano from Mr. and Mrs. Boley for Long Lots Elementary School music programs. This gift is valued at \$8,000.

Our second gift that also enhances music experiences for students, a Hofner Deluxe Electric Bass, will be used for the Staples High School music program. This gift is valued at \$3,000.

## **ADMINISTRATIVE RECOMMENDATION**

**Be It Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts with great appreciation two very generous gifts for the Westport Public Schools; namely, a Steinway and Sons piano from Mr. and Mrs. Boley valued at \$8,000, and a Hofner Deluxe Electric Bass valued at \$3,000.**

**Westport Public Schools  
Staples High School  
70 North Avenue  
Westport, CT 06880**

Thomas A. Scavone  
K-12 Supervisor of Music

Phone: 203.341.1308  
Email: tscavone@westport.k12.ct.us

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August 3, 2016

Enia:

Thank you for your generous donation of a Hofner Model 5000/1 Deluxe Electric Bass  
Serial #E04152.

The instrument has been appraised at \$3000.00.

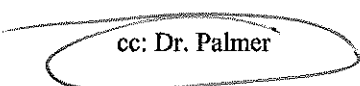
Please be assured that the instrument will be put to use in our Staples music program.

Thank you again.

Sincerely,



Thomas A. Scavone



cc: Dr. Palmer

**Westport Public Schools  
Staples High School  
70 North Avenue  
Westport, CT 06880**

Thomas A. Scavone  
K-12 Supervisor of Music

Phone: 203.341.1308  
Email: tscavone@westport.k12.ct.us

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August 3, 2016

Jeff and Julia Boley  
69 Kings Highway North  
Westport, CT 06880

M/M Boley:

Thank you for your generous donation of a Steinway and Sons Upright Piano on July 6, 2016.

Model: 4510 (Sheraton)  
S/N: 470905  
Production Date: 1980  
Dimensions: 57"W x 45 $\frac{3}{4}$ "H x 25"D  
Appraised Value: \$8,000

The instrument has been moved to Long Lots Elementary and will be used daily in our General Music classes! Thank you again.

Sincerely,



Thomas A. Scavone

cc: Dr. Palmer

**ANTICIPATED DATES FOR ADDRESSING ITEMS SCHEDULED FOR DISCUSSION  
AND APPROVAL BY THE BOARD OF EDUCATION – August 29, 2016**

Preliminary Draft of Recurring Items

**September 12, 2016**

- Teacher of the Year Recognition
- Update: Teacher and Administrator Evaluation Plans, 2016-17 School Year
- Update: Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account

**September 26, 2016**

- Discussion: Board of Education 2017-18 Meeting Calendar
- Staffing and Enrollment, K-12, 2016-17 School Year

**October 10, 2016**

- Anticipated Programmatic Needs preK-12 for 2017-18
- Board of Education Establishment of FY 2018 Budget Guidelines: Goals and Priorities
- Report: Forecast of Fixed and Variable Budgetary Expenditures
- Adoption: Board of Education 2017-18 Meeting Calendar
- Report: Results of Standardized Testing

**October 24, 2016**

- Approval: FY 2018 Budget Preparation Calendar
- NESDEC Ten Year Enrollment Projections
- Update: Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account
- Quarterly Financial Report: July 1, 2016 – September 30, 2016

**November 7, 2016**

- Discussion: Proposed Course Additions, Deletions, Modifications, preK – 12

**November 21, 2016**

- Election of Officers of the Board of Education
- Approval: Proposed Course Additions, Deletions, Modifications, preK-12
- Discussion: Capital Projects in Rank Order of Priority
- Update: Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account

**December 5, 2016**

- FY 2018 Preliminary Budget Discussions with Board of Finance, RTM Education and Finance Committee Chairs
- Action: Five-Year Capital Projects Ranked/Timeline for Implementation of Capital Projects: 2017-2018

**December 19, 2016**

- Performance Review of Individual Members of the Board of Education

**January 3, 2017**

- Executive Summary: FY 2018 Budget of the Superintendent of Schools
- Update: Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account

**January 6, 2017**

- Discussion: FY 2018 Proposed Budget of the Superintendent of Schools  
(This is planned as an “all-day” work session to review the proposed budget)

**January 9, 2017**

- Discussion: FY 2018 Proposed Budget of the Superintendent of Schools
- Discussion: Five Year Capital Forecast: July 1, 2016 – June 30, 2021
- Review with Insurance Consultant *Lockton Companies, LLC*, Health and Medical Insurance Projected Revenues and Expenses for FY 2017 and FY 2018

**January 17, 2017**

- FY 2018 Proposed Budget of the Superintendent of Schools
- Approval: Five Year Capital Forecast: July 1, 2017 – June 30, 2022

**January 23, 2017**

- FY 2018 Proposed Budget of the Superintendent of Schools
- Update: Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account
- Quarterly Financial Report: July 1, 2016 – December 31, 2016

**January 30, 2017**

- FY 2018 Proposed Budget of the Superintendent of Schools

**February 13, 2017**

- Approval: 2017-18 Proposed Budget of the Board of Education
- Discussion: Student and Faculty Calendar: 2018-19 School Year

**February 27, 2017**

- Adoption: Student and Faculty Calendar: 2018-19 School Year
- Update: Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account

**March 13, 2017**

**March 27, 2017**

- School Climate Report Update

**April 3, 2017**

- Update: Review with Insurance Consultant *Lockton Companies, LLC*, Health and Medical Insurance Projected Revenues and Expenses for 2016-17 and 2017-18 Fiscal Years; Projected Year-End Balance in Health Reserve Account for 2016-17 and 2017-18
- Board of Education and Members of the Public: “Brown Bag” Daytime Meeting

**April 24, 2017**

- Approval: Non-Renewal of Certified Teaching Staff
- Presentation: Quarterly Financial Report: July 1, 2016-March 31, 2017
- Update: Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account
- Discussion: 2017-18 Goals of the Board of Education

**May 8, 2017**

- Discussion: 2017-18 Goals of the Board of Education

**May 22, 2017**

- Adoption: 2017-18 Budget of the Board of Education
- Approval: 2017-18 Goals of the Board of Education
- Approval: 2017-18 Healthy Food Certification
- Approval: Non-Union Personnel Compensation

**June 5, 2017**

**June 12, 2017**

- Recognition of Retirees
- Update: Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account
- Approval: Tuition Rates for 2017-18 School Year
- Approval: Annual Authorization to Sign Contracts