

WESTPORT BOARD OF EDUCATION

AGENDA *

(Agenda Subject to Modification in Accordance with Law)

PUBLIC SESSION/PLEDGE OF ALLEGIANCE:

7:30 p.m., Staples High School, Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: December 18, 2017

DISCUSSION:

1. Executive Summary: FY 2019 Budget of the Superintendent of Schools Dr. Colleen Palmer

2. Discussion of Capital Projects in Rank Order of Priority, *pages 1-2* (Encl.) Mr. Elio Longo
Mr. Ted Hunyadi

3. Seal of Biliteracy, *pages 3-4* (Encl.) Mr. James D'Amico
Ms. Maria Zachary

4. Strategic Plan First Reading Dr. Colleen Palmer

UPDATE:

1. Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account, *page 5* (Encl.) Mr. Elio Longo

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on cable TV on channel 78; AT&T channel 99 and by video stream @www.westportps.org

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

**WESTPORT PUBLIC SCHOOLS
FIVE YEAR PROPOSED CAPITAL FORECAST - PRIORITY LISTING
2018-2019 THROUGH 2022-2023**

| FISCAL YEAR | DESCRIPTION | ESTIMATE | SUB-TOTAL | In Capital (Year) | Priority |
|------------------------------------|--|--------------------------|--------------------|-------------------|----------|
| 2018-2019 | LONG LOTS ELEMENTARY SCHOOL Casework Replacement | \$225,000 | \$225,000 | 2008 | 2 |
| | STAPLES HIGH SCHOOL Replace 1998 Roofs (106,000 square feet) Areas C, D, E, F, G, H, I, J, K, L, M, N, P, Q, Z these roofs are currently under review for a prioritize sectional replacement Field House Floor Resurfacing | \$1,400,000 \$172,312 | \$1,572,312 | 2013 | 2 1 |
| Total Fiscal Year 2018-2019 | | | \$1,797,312 | | |

| FISCAL YEAR | DESCRIPTION | ESTIMATE | SUB-TOTAL | In Capital (Year) | Priority |
|------------------------------------|---|-----------|------------------|-------------------|----------|
| 2019-2020 | KINGS HIGHWAY ELEMENTARY SCHOOL Casework Replacement (lead remediation required) Pending Space Utilization Report/Casement work failing | \$600,000 | \$600,000 | 2008 | 2 |
| | LONG LOTS ELEMENTARY SCHOOL Boiler Room Engineering Feasibility Study for the (2) H.B Smith Boilers Boiler Replacement (awaiting completion of the Noresco Project) | TBD | TBD | TBD | |
| Total Fiscal Year 2019-2020 | | | \$600,000 | | |

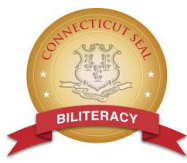
| FISCAL YEAR | DESCRIPTION | ESTIMATE | SUB-TOTAL | In Capital (Year) | Priority |
|-------------|---|-----------|------------------|-------------------|----------|
| 2020-2021 | SAUGATUCK ELEMENTARY SCHOOL Saugatuck Elementary Partial Roof Replacement Sections: 2, 8, 13, 14, 16, 17, 18, 19 these roofs are currently under review for a prioritize sectional replacement (Install date March 1995) | \$976,700 | \$976,700 | 2015 | |
| | Total Fiscal Year 2020-2021 | | \$976,700 | | |

WESTPORT PUBLIC SCHOOLS
FIVE YEAR PROPOSED CAPITAL FORECAST - PRIORITY LISTING
 2018-2019 THROUGH 2022-2023

| FISCAL YEAR | DESCRIPTION | ESTIMATE | SUB-TOTAL | In Capital (Year) | Priority |
|-------------|--|-------------|--------------------|-------------------|----------|
| 2021-2022 | LONG LOTS ELEMENTARY SCHOOL Locker Room to Classroom Conversion (3 closets, 2 showers plus main room to 3 classrooms, 2 common rooms, boys & girls bathroom) | \$1,400,000 | \$1,400,000 | 2006 | 2 |
| | STAPLES HIGH SCHOOL Field House Roof Replacement | \$385,000 | \$385,000 | 2005 | 1 |
| | Total Fiscal Year 2021-2022 | | \$1,785,000 | | |

| FISCAL YEAR | DESCRIPTION | ESTIMATE | SUB-TOTAL | In Capital (Year) | Priority |
|-------------|--|----------|------------------|-------------------|----------|
| 2022-2023 | COLEYTOWN MIDDLE, BEDFORD MIDDLE, GREEN'S FARMS ELEMENTARY SCHOOL Asphalt Repair and Replacement | 500,000 | \$500,000 | 2008 | |
| | Total Fiscal Year 2022-2023 | | \$500,000 | | |

| | | | | | |
|--|--|--|--------------------|--|--|
| FIVE YEAR TOTAL (2018-2019 THROUGH 2022-2023) | | | \$5,659,012 | | |
|--|--|--|--------------------|--|--|



Connecticut's Seal of Biliteracy

What is the Seal of Biliteracy?

The Seal of Biliteracy is an award given in recognition of students who have attained proficiency in two or more languages by high school graduation. Appearing on a certificate, the Seal of Biliteracy is a statement of accomplishment for gaining competency in two or more languages and is viewed as an asset when applying for a job or for college admission. The Seal serves to certify attainment of biliteracy for students, employers and institutions of higher education. It is a statement of accomplishment that helps to signal evidence of a student's readiness for career and college, and for engagement as a global citizen.

What does the Seal of Biliteracy Measure?

Proficiency in a language: Intermediate Mid or higher

- Functional language ability
- The ability to **USE** language for real world purposes
- **NOT** what a learner knows about language
- What users of a language **CAN** and cannot do
- Guidelines describe what a language user can do (say, write, understand) consistently at one level and cannot yet do at the next higher level

Which Assessments will be used to Measure Proficiency?

- **AAPPL:** www.AAPPL.org
 - AAPPL is easy to administer and an affordable option for students
 - **COST:** All 4 tests cost \$20 in total (\$5 or \$10 per section if student needs to retake)
 - Students need to score Intermediate-3 or higher on each of the four components to be awarded the Seal of Biliteracy
- **AP** World Language exam- 3 or higher
- **OPIc** (Speaking & Listening) & **WPT** (Reading & Writing): for advanced students
www.LanguageTesting.com
 - Students receive up to 12 credits- 2000 colleges and universities with OPIc
 - Most beneficial for students seeking college credits and is based on global proficiency tasks
 - **COST:** Both tests needed (\$70) WPT (\$70) in total \$140
- **ASL** Proficiency Interview or **Sign Language Proficiency** test- 3 or Intermediate
- **ALIRA** Latin Interpretive Reading Assessment- Intermediate 3
- **DELE** or **DELFB** (Diplomas from Ministry of Education)- B1 (Threshold)

What are the Benefits to our Students?

- Highlight second language ability as a key 21st Century Skill in college, career, and life.
- Show universities and potential employers that a student has the ability to effectively communicate with people from 2 or more languages and cultures, both orally and in writing.
- Encourage all students to pursue proficiency in at least one language other than their native language.
- Reward students for their level of proficiency or mastery of a language, rather than focusing on how many years they have studied it.
- Strengthen relationships, affirm the value of diversity, and honor the multiple cultures and languages of a community.

How will the Seal of Biliteracy be Administered & Tracked in Westport?

- Juniors and Seniors will be offered the opportunity to take the AAPPL in March, 2017. The Seal Coordinator will collect money and order individual tests by language.
- All students who earn I-3 or higher on all four parts of the test will receive the AAPPL certification.
- All students who need to retake a section of the test will pay the additional \$5 per test (\$10 for the interpersonal) and the test will be administered by the Seal Coordinator in September..
- Seal Coordinator will work with guidance to determine if each student has met all graduation requirements and add it to the transcripts.
- All students who have met both the ELA and the WL requirements will have a course titled “Seal of Biliteracy Spanish”, “Seal of Biliteracy French”, etc. added to their official transcripts to be shared with colleges in time for graduation and applications.
- All students will also have the opportunity to take the AP exam.
- All students will also have the opportunity to take the AP exam OPIc and WPT, the official test used for the workforce or military in the spring. This is the test used for teacher licensure and is also used in order to receive up to 12 college credits.
- The OPIc and WPT can be used for students who speak other languages at home as well since it is offered in over 100 languages beginning in January.

For more information, visit the website.

www.SealofBiliteracy.org

**Medical Health Insurance Fund
FY 17-18 Projections
with Claims Cash Draw Data as of November 30, 2017**

| | <u>FY 18 Projection</u> <u>Mar-17</u> | <u>FY 18 Projection</u> <u>Oct-17</u> | <u>variance</u> | | |
|---|--|--|-----------------|-------------------|--|
| Cash receipts | | | | | |
| General Fund Budget from line 210 | 13,447,595 | 13,447,595 | - | | |
| Other Fund Contributions | 100,000 | 100,000 | - | | |
| Employee Contributions (Active) | 3,058,383 | 3,055,442 | (2,941) | U | |
| Flex Spending Accounts | - | - | - | | |
| Cobra Participants | 49,397 | 62,736 | 13,339 | F | |
| Retirees Self Insured | 479,272 | 400,000 | (79,272) | U | |
| State Teachers Retirement (TRB) | 115,000 | 115,000 | - | | |
| Life Insurance Premiums | 25,000 | 25,000 | - | | |
| Retirees Medicare Surround | 492,000 | 554,277 | 62,277 | F | |
| Other Contributions (FMLA, Retiree Life, etc.) | 64,500 | 64,500 | - | | |
| Prescription Guarantee Adjustment | 98,789 | 98,789 | - | | |
| Pharmacy Rebate | 326,209 | 326,209 | - | | |
| Total cash receipts | 18,256,145 | 18,249,548 | (6,597) | U | |
| Cash disbursements | | | | | |
| Medical | 12,060,244 | 13,375,009 | 1,314,765 | U | |
| Prescription | 2,649,308 | 2,424,488 | (224,820) | F | |
| Dental | 1,145,136 | 1,076,334 | (68,802) | F | |
| Flex Spending Accounts | - | - | - | | |
| Contribution to HSA | 1,188,000 | 1,234,000 | 46,000 | U | |
| Medical Administrative | 388,214 | 397,153 | 8,939 | U | |
| Network Access Fee | 158,676 | 159,085 | 409 | U | |
| Individual Stop-Loss | 1,047,898 | 895,976 | (151,922) | F | |
| Dental Administrative | 55,236 | 55,758 | 522 | U | |
| FSA Administrative | 2,000 | 2,000 | - | | |
| Consulting Fee | 50,000 | 50,000 | - | | |
| ACA Related Fees | - | - | - | | |
| PCORI Fee | 4,279 | 4,279 | - | | |
| Retirees Medicare Surround | 810,747 | 846,024 | 35,277 | U | |
| Total cash disbursements | 19,559,738 | 20,520,106 | 960,368 | U | |
| Change in cash balance | (1,303,593) | (2,270,558) | 966,965 | U | |
| Beginning cash balance | | | | | |
| Insurance Fund Draw Down (budget) | 2,034,188 | 2,034,188 | | | |
| Insurance Fund Draw Down (YTD delta) | (1,509,994) | (1,509,994) | | | |
| | 206,401 | (760,564) | 966,965 | | |
| Ending cash balance(deficit)-projection | 730,595 | (236,370) | -1.4% | \$ 843,792 | Excess/(Shortfall) \$ (1,080,162) |
| Less: Incurred but not reported claims | (968,308) | (1,053,000) | -6.2% | | |
| Net Position(Deficit) end of year-projection | (237,713) | (1,289,370) | -7.6% | | |

Claims Cash Draw Against Insurance Fund Account

| | | | | | Total | Avg. Monthly Claims (Med/Rx/Dental) | Variance | Avg. Monthly Claims-FY 17 | |
|--------------------------------------|----------------|--------------|-----------|-----------|--------------|--|--------------|---------------------------|-------------|
| | Medical/Rx | Dental | Flex | Other | | | | (Med/Rx/Dental) | Variance |
| Jul 2017 | \$ 1,385,628 | \$ 101,584 | \$ 875 | \$ - | \$ 1,488,087 | \$ 1,487,212 | \$ | \$ 1,103,161 | \$ |
| Aug 2017 | \$ 1,972,668 | \$ 94,032 | 4,400 | \$ - | \$ 2,071,100 | \$ 1,776,956 | \$ 289,744 | \$ 1,426,306 | \$ 323,145 |
| Sept 2017 | \$ 1,278,736 | \$ 86,461 | 5,256 | \$ - | \$ 1,370,454 | \$ 1,639,703 | \$ (137,253) | \$ 1,410,030 | \$ (16,276) |
| Oct 2017 | \$ 1,415,081 | \$ 84,978 | 9,694 | \$ - | \$ 1,509,753 | \$ 1,604,792 | \$ (34,911) | \$ 1,375,645 | \$ (34,385) |
| Nov 2017 | \$ 943,015 | \$ 70,196 | \$ 11,290 | \$ - | \$ 1,024,500 | \$ 1,486,476 | \$ (118,316) | \$ 1,304,202 | \$ (71,442) |
| | \$ 6,995,127 | \$ 437,251 | 31,515 | \$ - | \$ 7,463,894 | | | | |
| YTD/Estimate | 47.6% | 38.2% | n/a | n/a | | | | | |
| Theoretical YTD Spend Rate | 41.7% | 41.7% | n/a | n/a | | | | | |
| variance % | 5.9% | -3.5% | | | | | | | |
| variance \$ | \$ 930,327 | \$ (37,492) | | | | | | | |
| FY18 Projection (Oct-17): | \$ 15,799,497 | 1,076,334 | | | | | | | |
| YTD Expense: | \$ (6,995,127) | \$ (437,251) | | | | | | | |
| Balance available to June 30: | \$ 8,804,370 | \$ 639,083 | | | | | | | |
| Average remaining monthly allowance: | \$ 1,257,767 | + \$ 91,298 | = | 1,349,065 | | | | | |